



8th December 2015

Dear Councillor,

You are summoned to attend the Ordinary meeting of the Parish Council to be held on Monday 14<sup>th</sup> December 2015, in the Elm Room at the Village Hall, **commencing at 7.00pm.**

I attach an Agenda, relevant minutes, and the Clerk's Report, with Appendix.

Please find time to read through the information before the meeting making any notes you need to against each item. If you have any queries prior to the meeting please do not hesitate to contact me.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'G. Pinder'.

G. Pinder  
Clerk to the Council



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## **RAINHILL PARISH COUNCIL AGENDA 14<sup>TH</sup> DECEMBER 2015**

*The public will be allowed to speak on any matters of concern, subject to prior written notification being received. A request has been received from Mr B Renshall.*

1. To receive apologies for absence
2. To receive declarations of interest from members
3. To consider and approve the minutes of the Ordinary Meeting held on 19th October and the Finance Committee held on 16<sup>th</sup> November 2015
4. To receive Police monthly statistics report
5. To note the contents of the Clerk's Report
6. To consider the following Planning Applications and note any actions taken:  
P/2015/0812 52 Stapleton Road, erection of 1 detached bungalow to the rear and single storey rear extension to existing dwelling.  
P/2015/0832 6 Lawton Road, demolition of existing flat roof garage with new pitched roof garage, enlargement of existing roof to rear along with insertion of 3 dormer windows with removal of existing chimney stack with associated alterations to existing elevations.  
P/2015/0795 Ship Inn 804 Warrington Road, works to assorted trees covered by a tree preservation order.  
P/2015/0794 20 Fawley Road, single storey front and side extension, along with conversion of garage to habitable room.  
P/2015/0863 Fairchild Farm, Foxs Bank Lane, demolition of existing barn and stable buildings and erection of 1 detached dwelling.
7. To resolve to pay the accounts payable (list included in report)
8. To receive a report from the Executive Committee
9. To consider the addition of names to the War Memorial
10. To consider donations in respect of the Christmas lights switch on
11. To note actions taken by the Twinning Working Group
12. To note the actions by the Rainhill Trials 200 Working Group
13. To consider a donation to British Legion for Remembrance Sunday
14. To consider new bank account with TSB
15. To receive recommendations of Good Citizenship Award Panel
16. To consider the future of the Holt Lane changing room facilities
17. To consider Armed Forces Community Covenant 2015 action list
18. To consider request for donation from St. Ann's Church
19. To receive residents comments and complaints
20. To receive reports from member representatives on local organisations:
  - a) Public Open Spaces
  - b) Village Hall Management Committee
  - c) Rainhill Railway & Heritage Society
  - d) Merseyside Assoc. of Local Councils
  - e) Rainhill Gala
  - f) 4F Centre
21. Date & Time of Next Meeting:  
Ordinary Meeting 7:30pm, Monday 25<sup>th</sup> January 2016

**RAINHILL PARISH COUNCIL – MINUTES**  
**19<sup>th</sup> October 2015**

At a meeting of the Parish Council held at 7.30pm on Monday 19<sup>th</sup> October 2015 at Rainhill Village Hall, the following were present:

Cllrs: B. Almond, J. Carroll, J. DeAsha, M. Donovan, J. Doyle, J. Fulham, L. Glover, S. Glover, B. Heydon, D. Long, P. Long, C. Moore and W.M. Wood.

*Before the meeting, a member of the public asked a question regarding the external storage of goal posts at Rainhill Park, which were considered an eyesore. The Chair explained that the Parish Council will take account of these views in its discussions at the next meeting of the Executive Committee and a written response would be sent. The resident left.*

**643. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. B. Grunewald.

**644. DECLARATIONS OF INTEREST**

Non-pecuniary interests were declared by Cllr. S. Glover – Planning Committee/4F Management Group, Cllr. J. DeAsha – Chair of Planning Committee/4F Management Group, Cllr. L. Glover - 4F Management Group, and Cllr. J. Fulham – Portfolio holder Employment, Planning and Growth.

**645. MINUTES OF THE ORDINARY MEETING HELD ON 7<sup>th</sup> SEPTEMBER 2015**

It was resolved that the minutes of the Ordinary Parish Council Meeting held on the 7<sup>th</sup> September 2015 should be approved and signed by the Chair as a correct record.

**646. POLICE REPORT**

Resolved that the report of the crime statistics for Rainhill be noted. Power be delegated to the Chair, together with Cllrs. Heydon, D. Long and Wood to write to NALC, MALC & LALC to express concern at loss of PCSOs, and raise concern at national level.

**647. CLERK'S REPORT**

It was resolved that the contents of the Clerk's report be noted. The Clerk was instructed to write to Rainhill Rotary Club regarding the location of defibrillators in the village and publish the completed list on the web site. Further the Clerk was instructed to look for an alternative supplementary bank account to the Cooperative.

**648. PLANNING APPLICATIONS**

It was resolved that the following applications be left to neighbourhood consultation and that no additional comments be submitted:

P/2015/0689, 15 Knowsley Road, Assorted works to trees in a conservation area.

P/2015/0731, 50 Kendricks Fold, Demolition of existing conservatory, and erection of single storey rear extension, and two storey side extension.

P/2015/0738, 20 Stapleton Avenue, Demolition of existing garage and erection of two storey side extension.

P/2015/0740, 23 Kendal Drive, Conversion of existing garage into habitable room, with single storey side extension; and single storey front extension, along with replacement porch with pitched roof.

P/2015/0752, 13 Croston Avenue First floor side extension.

**RAINHILL PARISH COUNCIL – MINUTES**  
**19<sup>th</sup> October 2015**

Clerk instructed to check if P/2015/0703, 6 Elgin Court, Retention of air conditioning units to side elevation, was still within consultation period, if so, submit objection on noise.

**649. ACCOUNTS FOR PAYMENT**

**It was resolved that the following items were approved for payment:**

<b>Payee</b>	<b>Description</b>	<b>Amount</b>	<b>Ref</b>
United Utilities	Holt Playing Fields – Oct	6.33	STO
United Utilities	Rainhill Park Playing Fields – Oct	79.72	DD
G Pinder	Photocopying	14.45	
G Pinder	Postage	3.70	
G Pinder	Telephone	18.50	
G Pinder	Printer Paper	2.50	
G Pinder	Salary - Oct (less Tax, NI & Pens Ded)	1000.29	
		1039.44	TFR139
Merseyside Pension Fund	LGPS – Oct	368.48	TFR140
St.Helens Council	Barrier Baskets	3315.12	TFR141
Scottish Power	Martin Close (Holt) – Oct	9.33	TFR138
Scottish Power	Deepdale Drive (Rainhill Park) Oct	21.00	STO
Npower	Martin Close (Holt) – Oct	6.00	STO
Hydraclean	Legionella Testing Holt Lane Oct	51.00	STO
Hydraclean	Legionella Testing Rainhill Park Oct	52.00	STO
Hi Signs	Noticeboard Signage	60.00	TFR142
St.Helens Council	Parish Election Charges	144.00	TFR143
Rainhill Village Hall	The Insurance Centre: Annual Renewal	2724.73	TFR144
WDCS Corp GBP	ALTO Card Top Up	200.00	
ALTO Card Payments			
Cartridge World	Printer Inks	13.98	ALTO
Flower Shop	Display for Twinning Ceremony	30.00	ALTO
Cash Payment			
St.Ann's Millennium Centre	Room Hire 20/9/15 - Twinning	8.50	Cash

**650. TO RECEIVE A REPORT FROM THE EXECUTIVE COMMITTEE**

A report was received from the meeting of the Executive Committee held on 19<sup>th</sup> October 2015. Resolved that the report be noted and the following decisions be ratified:

- a) Work to commence on gathering evidence of current position and future vision for village;
- b) Clerk to cost the provision of tablets for members and report to Finance meeting;
- c) Repairs to Rainhill Park changing rooms be authorised; and
- d) Road closure and wreath for Remembrance Day be authorised.

Further, Clerk instructed to write to Mr Pout at Rainhill High to draw attention to road closure in relation to planned event on 8<sup>th</sup> November.

**RAINHILL PARISH COUNCIL – MINUTES**  
**19<sup>th</sup> October 2015**

**651. AMENDMENTS TO STANDING ORDERS**

Resolved that the amendments to standing orders proposed in September, incorporating minor amendments, be approved.

**652. TO CONSIDER TRAFFIC ISSUES ON ST.JAMES ROAD**

Resolved that the Clerk write to Mr Houghton to undertake public consultation on the potential introduction of traffic calming measures, subject to funding being available.

**653. TO CONSIDER THE COLLECTION OF ANNUAL RENT FROM 4F CENTRE**

Resolved that the Parish Council will waive the collection of annual rent from 4F Centre.

**654. TO CONSIDER THE OUTCOME OF THE CLERK'S APPRAISAL**

Resolved that, following the Clerk's appraisal and subsequent discussion by Council members, the Clerk will progress to salary scale point 30, in accordance with the written terms and conditions of employment.

**655. TO NOTE THE ACTIONS OF THE TWINNING WORKING GROUP**

Thanks were expressed to the Clerk and Mr G Phillips for their help organising the Ceremony. Resolved that the Clerk approach Rainhill Village Hall Management Committee to request display of the Treaty of Friendship in the foyer. Clerk to ring Market Weighton to gauge if any interest in contributing, as minutes of their meeting suggest there might be. Clerk to convene further meeting of Twinning Group.

**656. FOOTPATH AT TWO BUTT LANE PLAY AREA**

Resolved to defer discussion to the finance meeting. Clerk instructed to inform resident of progress.

**657. TO CONSIDER OPTIONS FOR VARNISHING OF BENCHES IN VILLAGE**

Resolved to accept offer made by Rainhill Eco Group, subject to 10% saving on higher quote being realised. Request that work be delayed to Spring due to weather.

**658. HOUGHTON STREET REFURBISHMENT**

Resolved that the information provided be noted, but no further action taken at present. Clerk instructed to contact St.Helens Council to secure removal of old plastic bin.

**659. TO CONSIDER OPTIONS FOR REFILLING BARRIER BASKETS AT KENDAL DRIVE**

Resolved that the quote for £626.85 from St.Helens Council be accepted.

**660. QUARTERLY BUDGET REPORT**

Resolved to note the current budget position and defer discussion to Finance meeting.

**661. TIMETABLE FOR GOOD CITIZENSHIP AWARDS**

It was resolved that the arrangements proposed by the Clerk be accepted and that the Awards Evening be set for Friday 26th February 2016.

**RAINHILL PARISH COUNCIL – MINUTES**  
**19<sup>th</sup> October 2015**

**662. TO APPROVE ATTENDANCE AT LALC FINANCIAL WORKSHOP**

Resolved that the Clerk book a place on the workshop for Cllr Wood.

**663. RAINHILL MUSIC FESTIVAL**

Resolved that the Council will continue to show its support for Rainhill Music Festival, a donation of £400 for the 2015 festival was agreed.

**664. RESIDENTS COMMENTS AND COMPLAINTS**

Together with an email of complaint from Rainhill Civic Society regarding a lack of maintenance at The Cross, Mill Lane, a subsequent letter of thanks for prompt action had been received.

Concerns regarding the external storage of goal posts at Rainhill Park had been noted and discussion deferred to Executive Committee for consideration. Clerk instructed to gather further information in relation to:

- a) Police statistics for crimes reported at Rainhill Park
- b) Planning regulations on external storage
- c) Potential for internal storage of most of equipment

Cllr DeAsha report that MerseyTravel have confirmed that having considered the relocation of the bus stop on Rainhill Road they currently have no plans to move it.

**665. REPORTS**

**Resolved that the Council noted the following reports:**

- Public Open Spaces: a request had been received from Rainhill Town to support a funding bid being made to insert a football pitch within the grounds of the recreation club and improve the drainage of the cricket outfield.  
Resolved that a letter of support be sent to Rainhill Town, following assurance that planning permission was not required.  
The request to rename Rainhill Park had been agreed at St.Helens Council. Progress could now be made on gaining appropriate permission for new signage.  
Clerk instructed to check what permission was needed and approximate cost of signage. A decision on payment for cost incurred was not made.
- Village Hall Management Committee: Nothing further to report
- Rainhill Railway & Heritage Society: Quiz night arranged for Friday 13<sup>th</sup> November. Discussion was ongoing over replacement memorial tree. Offer of visits to schools was still open with limited success.
- Merseyside Association of Local Councils: the next meeting was scheduled for 4<sup>th</sup> November.
- Rainhill Gala Committee: no report.
- 4F Centre: Progress Sport Ltd were now leasing the Centre providing financial stability.

**RAINHILL PARISH COUNCIL – MINUTES**  
**19<sup>th</sup> October 2015**

**666. DATE & TIME OF NEXT MEETING**

It was resolved that a Finance Meeting would be held on Monday 16<sup>th</sup> November commencing at 7.30pm, the venue being Rainhill Village Hall. The next ordinary meeting would be held on Monday 14<sup>th</sup> December 2015, an early start would be discussed at the next meeting to facilitate an early finish.

The meeting closed at 9.22 pm.

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Chair of the Parish Council  
14<sup>th</sup> December 2015

**RAINHILL PARISH COUNCIL – MINUTES**  
**16<sup>th</sup> November 2015**

At a meeting of the Finance Committee of the Parish Council held on Monday 16<sup>th</sup> November 2015 at Rainhill Village Hall, the following were present:

Cllrs: J. Carroll, J. DeAsha, J. Doyle, L. Glover, S. Glover, D. Long, P. Long, C. Moore and W.M. Wood.

**001. APOLOGIES FOR ABSENCE**

Cllr. J. Fulham, B. Grunewald, B. Heydon, and M. Donovan

**002. DECLARATIONS OF INTEREST**

Cllrs: J. DeAsha, L. Glover, and S. Glover – 4F Centre  
Cllr. D. Long – Riverside Housing Association

**003. ACCOUNT BALANCES, INCOME EXPENDITURE & RESERVES**

The Clerk gave a report on the half-year bank account balance including a summary reconciliation of figures for each month of the half-year.

The Clerk suggested all Councillors on the Unity Trust Bank authorisers list make a point of authorising transactions from time to time so that they remain familiar with process.

The Clerk presented a report on income, expenditure and reserves, highlighting that extra income received in 2015/16 was unlikely to be repeated in subsequent years. The major item of expenditure not yet addressed is the replacement of changing rooms at Holt Lane. It was resolved that the Council will budget for a gradual increase in reserves to meet both the costs of planned capital projects and any large impromptu needs.

Election Reserves are currently frozen at £11,000. The Clerk was instructed to assess the potential cost of a contested election and then reassess the amount kept in reserve with a view to providing for 1.5 election cycles at a future date.

The Clerk reported that cash reserves are within the range advised by national bodies, though towards the upper limit. Resolved to move funds into the development reserve to provide for a contribution towards future projects.

**004. PRECEPT**

The Clerk was instructed by the Council on the approach to be taken in preparing a budget paper to determine the 2016 Precept and given parameters to work within. It was resolved that a final decision on the Precept amount will be made at the 25<sup>th</sup> January 2016 meeting. Sufficient funds needed to be raised to meet the expected expenditure. Given the risks outlined below, it was felt that the Parish Council may now be expected to provide for improvements previous funded through CIF and a higher precept would be needed to maintain the village to the current standard.

**005. RISKS**

The Clerk summarised potential financial risks, including meeting the ongoing cost of external maintenance and health and safety checks at changing facilities at Holt Lane and Rainhill Park, which had previously been shared with St.Helens Council. Together with



**RAINHILL PARISH COUNCIL – MINUTES**  
**16<sup>th</sup> November 2015**

this new expenditure, contributions towards other schemes, previously undertaken jointly with St.Helens Council, could no longer be relied upon. Borough Councillors outlined that future funding through CIF could not be guaranteed and funding for projects such as Christmas Lights, Heritage and Civic Pride and road improvements might not be guaranteed. It was important to continue building community spirit, and the precept may now be needed to fund these projects.

**006. 4F CENTRE**

Cllr S. Glover gave a brief update on the position of the 4F Centre informing the Council that current rental income was covering running costs, however these were early days. Cllr J. DeAsha indicated that more work was being generated by the new tenants and recruitment of a manager may be necessary.

The facility was providing a valuable community resource and the committed funding of £4,500 should continue to be included in the budget as a precaution, though the centre is currently self-sufficient.

**007. VILLAGE HALL GRANT**

Last year the Village Hall grant had been reduced by 2% from £11,248 to £11,023, with a view to this figure being reviewed each year. In response, the Village Hall Management Committee had initiated more fund raising events and in 2014/15 made a modest profit.

The Parish Council acknowledged the efforts being made to reduce reliance on the grant and confirmed that continued support would be provided.

A number of expenses were known to be increasing in the coming year: rates; and the potential need to buy in treasurer/accountancy services. With this in mind the Parish Council resolved to freeze the grant at its current level £11,023. It was further resolved that the Village Hall Management Committee be advised of the decision, to give them as much notice as possible to allow for budgeting for the coming year. Also, the Committee be advised that further annual re-assessments will be made at this same time each year.

**008. PROJECTS FINANCIAL UPDATE**

Holt Changing Rooms

It was recognised that funding needed to be raised for replacement changing rooms at Holt Lane. Accordingly, funds would be moved to the Development Reserve to build up a Parish Council contribution towards any future scheme. Cllr S. Glover confirmed that compliance with F.A. standards would only be required if F.A. funding was being used.

Rainhill Visioning

Following meetings with St.Helens Council, it was considered that a plan was needed for the regeneration of Rainhill Village, based around conserving the heritage assets. Borough wide asset mapping was being undertaken by St.Helens Council and would inform the evidence base for future decisions. Developing this further would require a financial contribution from the Parish Council and it was agreed that £5k would be set aside in the Development Reserve to meet these initial costs.

Eco Garden, Exchange Place

Following completion of the establishment of the Eco Garden, future maintenance would be the ongoing financial consideration. Cllr S. Glover confirmed that finances were stable.

**RAINHILL PARISH COUNCIL – MINUTES**  
**16<sup>th</sup> November 2015**

The donation in recompense for varnishing the village benches was agreed at £100, this would be presented for authorisation at the December meeting.

Updating communication methods

The Clerk presented estimated costs of the provision of tablets for each of the Parish Councillors. Following debate on the cost and benefit of provision it was agreed that this would not be pursued at this time.

Footpath at Two Butt Lane

Following a resident's request, the principle of provision of a footpath had been agreed subject to sufficient finances being available. After due consideration of the potential cost involved and the current financial position, it was agreed that provision should be pursued.

Traffic calming on St.James Road

A resident's survey was currently underway on the provision of traffic calming measures on St.James Road. Subject to the outcome of this survey further consideration would be given to funding works, however, there would be no commitment to future works at this point.

Contribution towards renaming Rainhill Park

The Parish Council had previously committed to supporting Rainhill United in their bid to rename Rainhill Park, however the level of support to be offered had not been confirmed. It was agreed that the Parish Council would contribute financially and administratively to the renaming, in recognition of the work Albert Fellowes had contributed to Rainhill Village. Cllr C. Moore agreed to help coordinate the project. Future spending would be brought back to the Council for agreement and any contribution from Rainhill United would be welcomed. The Clerk was instructed to progress this with the club and St.Helens Council.

Land at Warrington Road/Rainhill Road

The future maintenance of this piece of land had been discussed previously but without successful resolution. Riverside were responsible for its maintenance and it was considered that they should be approached to maintain it to a higher standard before any alternative methods were pursued. The Clerk was instructed to contact Riverside.

Remembrance Service

The cost of road closure procedures had been met by the Parish Council this year. It is expected that this expense will stay with the Parish and should be budgeted for in future years.

**009. DATE & TIME OF NEXT MEETING**

It was resolved that the next ordinary meeting will be held on Monday 14<sup>th</sup> December 2015, starting at 7:30pm, the venue being Rainhill Village Hall.

The meeting closed at 9.13 pm.

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Chair of the Parish Council  
14<sup>th</sup> December 2015

**Merseyside Police Report for Rainhill Parish Council Meeting Monday 14th December 2015**

**Area: Rainhill D24 Months: October & November 2015**

	2014	2015	Diff	% diff	
Burglary Dwelling	5	2	-3	-60.0	1. Knock at elderly residents door - 2 males claiming to be Council workers enter - bank card stolen 2. Rear ground floor window forced possibly with a screwdriver - jewellery stolen
Burglary Other Than A Dwelling	6	3	-3	-50.0	1. Male enters shop stock room & steals tobacco 2. 2 males on stolen motorcycle force rear locks - damage bandit machine of P.H. - located by dog patrol 3. Attempt to force rear door - unsuccessful
Criminal Damage	5	11	6	120.0	1. Damage to motor vehicles X9 - mischief night 10. Damage to care home property by resident 11. Damaged to property - believed to be previous tenants
Drugs	5	2	-3	-60.0	1. Cannabis plants discovered in residential property following a warrant search 2. Possession of cannabis
Other Theft	12	11	-1	-8.3	1. Shell - making off without payment x 7. 8. Texaco - making off without payment x 1 9. Garden pots stolen rear garden 10. Copper stolen sub station 11. Sensor stolen from PH door
Business Robbery	0	0	0	0	
Personal Robbery	0	0	0	0	
Theft Of Pedal Cycle	0	1	1	100	1. Unattended pedal cycle stolen from driveway of house
T.F.M.V.	10	7	-3	-30.0	1. Ladders stolen from vehicle 2. Property stolen x 2 4. Smashed windscreen golf clubs stolen car park 5. VRM plates 6. Unknown access x 2 parked evening at Rainhill High
Theft From Person	0	0	0	0	
Theft Shop	3	1	-2	-66.7	1. Shell shop - biscuits
T.O.M.V.	1	4	3	300.0	1. Vehicle burnt out 2. Moped stolen 3. Vehicle taken from driveway 4. Chained motor cycle stolen
Total	47	42	-5	-10.6	
ASB	17	29	12	70.6	1. ASB at bus stop x 3 4. Neighbour dispute x 9 13. Scrambler bikes 14. Fireworks thrown x 3 17. Youths swearing on park 18. Bonfire 19. Motorbike driven at speed 20. Vehicle driven erratically 21. Drunken male in pub 22. Drunken male in take away 23. Youths shouting on field 24. Noisy party x 2 26. Domestic disputes x 2 28. Youths swinging on car park barrier 29. Vehicle blocking pavement - Rainhill Road

# RAINHILL PARISH COUNCIL - CLERK'S REPORT DECEMBER 2015

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The Clerk's report is in two parts:

- The first part relates to actions that have already been taken. These items will not have a corresponding Agenda item and shouldn't need any further discussion.
  - The second part relates directly to Agenda items and is intended to assist any discussion of Agenda items. These notes are for information only and should only be discussed as each Agenda item is reached.
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## **PART 1 - ACTIONS TAKEN**

### **5. CLERKS REPORT**

All actions resulting from resolutions made at the 19<sup>th</sup> October ordinary meeting have either been completed or are in progress. Additionally I can report the following:

#### **5.1 RAINHILL MUSIC FESTIVAL**

The Chair presented the prizes, sponsored by the Parish Council, at the presentation evening in St Ann's Church on Friday 13<sup>th</sup> November. The agreed donation of £400 is included in the table of payments for authorisation.

#### **5.2 KNOWSLEY CORE STRATEGY**

Knowsley Council have issued notification that the Inspector's Report into the Core Strategy Examination has been received. The report concludes that, subject to the inclusion of the modifications recommended by the Inspector, the Knowsley Local Plan Core Strategy is sound and legally compliant.

Objection had been submitted to the Core Strategy in relation to the inclusion of a site for housing on the boundary of Rainhill, south of Blundells Lane. The Inspector accepted that development of the site would consolidate development in the relatively narrow gap between Whiston and Rainhill, and there would be considerable harm to the Green Belt. However, without this site the borough would not be able to meet its objectively assessed housing needs, for no better alternative has been identified. He concluded that: "Overall, whilst the harm to the Green Belt, the loss of countryside and the loss of good agricultural land would be considerable, the extent of the loss is proportionate to the large scale of the development. In the absence of any overriding constraints, and as the harm would be clearly outweighed by the benefits, the allocation is in the interests of sustainable development and is sound."

At this stage there is nothing further we can do to resist this site's inclusion. The Core Strategy will now be presented to Knowsley's Full Council for adoption on December 2015.

#### **5.3 REPAIR AT RAINHILL PARK**

The repair needed to the immersion heater in the water cylinder at Rainhill Park was completed on 1 December 2015. The invoice has been received and is included in the table of payments for authorisation.

**PART 2 - AGENDA ITEMS – SUPPLEMENTARY NOTES****6. PLANNING APPLICATIONS**

An objection has been submitted to the following applications:

P/2015/0812 52 Stapleton Road, erection of 1 detached bungalow to the rear and single storey rear extension to existing dwelling.

P/2015/0832 6 Lawton Road, demolition of existing flat roof garage with new pitched roof garage, enlargement of existing roof to rear along with insertion of 3 dormer windows with removal of existing chimney stack with associated alterations to existing elevations.

A letter endorsing the comments of the Trees & Woodlands Officer has been submitted to the following applications:

P/2015/0795 Ship Inn 804 Warrington Road, works to assorted trees covered by a tree preservation order.

No comment has been submitted for the following applications and the closing date for comments will have passed at the time of the meeting:

P/2015/0794 20 Fawley Road, single storey front and side extension, along with conversion of garage to habitable room.

P/2015/0863 Fairchild Farm, Foxs Bank Lane, demolition of existing barn and stable buildings and erection of 1 detached dwelling.

**The Council should note the actions taken.**

**7. ACCOUNTS FOR PAYMENT**

<b>Payee</b>	<b>Description</b>	<b>Amount</b>	<b>Ref</b>
United Utilities	Holt Playing Fields – Nov	6.33	STO
United Utilities	Rainhill Park Playing Fields – Nov	60.73	DD
G Pinder	Photocopying	20.00	
G Pinder	Postage	14.04	
G Pinder	Telephone	18.50	
G Pinder	Salary - Nov (less Tax, NI & Pens Ded)*	1055.14	
		1107.68	TFR145
Merseyside Pension Fund	LGPS – Nov	401.69	TFR146
Hydraclean	Legionella Testing Holt Lane Nov	51.00	STO
Hydraclean	Legionella Testing Rainhill Park Nov	52.00	STO
Scottish Power	Deepdale Drive (Rainhill Park) Nov	21.00	STO
Npower	Martin Close (Holt) Nov	6.00	STO
United Utilities	Holt Playing Fields – Dec	6.33	STO
United Utilities	Rainhill Park Playing Fields – Dec	60.73	DD
G Pinder	Photocopying	12.60	
G Pinder	Telephone	18.50	
G Pinder	Salary - Dec (less Tax, NI & Pens Ded)*	1017.77	
		1048.78	TFR147
Merseyside Pension Fund	LGPS – Dec	383.82	TFR148
HMRC	Tax & NI (Oct-Dec 2015)	436.78	TFR149
Hydraclean	Legionella Testing Holt Lane Dec	51.00	STO
Hydraclean	Legionella Testing Rainhill Park Dec	52.00	STO
Scottish Power	Deepdale Drive (Rainhill Park) Dec	21.00	STO

Npower	Martin Close (Holt) Dec	6.00	STO
Lancashire County Training Group	Financial Workshop	25.00	051
John Houghton Trust	Donation to Rainhill Music Festival	400.00	053
Royal British Legion	Wreath and Donation	45.00	054
Land Registry	Registering of War Memorial Deeds	30.00	ALTO or 055
W M Wood	Mileage Allowance - LALC AGM	39.07	TFR150
ADG Plumbing & Heating	Repair to water heater – Rainhill Park	100.00	TFR151
Cartridge World	Printer Inks	28.96	ALTO

**The Council should consider approving the above payments.**

**8. TO RECEIVE A REPORT FROM THE EXECUTIVE COMMITTEE**

A meeting of the Executive Committee took place on 4<sup>th</sup> November 2015. This item is included to facilitate updating of members of decisions taken and further discussion if necessary.

The main issue for discussion was the furtherance of Rainhill Visioning. The Parish Council need to decide how they wish to take this forward, whether by working group or Executive Committee or another method, who is to be involved, and discuss a structure and timetable for progress.

**The Council should note the report from the Executive Committee.**

**9. TO CONSIDER THE ADDITION OF NAMES TO THE WAR MEMORIAL**

A request has been received for the Parish Council to consider the addition of nine names to the War Memorial on Warrington Road.

Mr Renshall has discovered that:

“some men whose names appear both on the WW1 Memorial just inside the Lych Gate & the Brass Plaque inside St. Ann's Church that are "not" for some reason on the Warrington Road Memorial.

On the plaque inside St. Ann's Church it says ‘This plaque is dedicated to the men of Rainhill Parish who died in WW1’ and lists 38 names of which nine are not on the Warrington Road Memorial . . . If I (Mr Renshall) can show that the men were living in Rainhill at the time they enlisted, would the Parish Council pay to have their names added . . . ?”

Whilst, in principle, the request is reasonable, the Parish Council would have to consider the conservation effects of introducing new materials onto the War Memorial. The War Memorials Trust (WMT) does not recommend that additional items are fixed directly to war memorials, though this seems to relate to ‘tokens’. This caution appears to relate to potential damage caused by the fixings used and the condition of the memorial. We would not be eligible for funding from the WMT, as the names are commemorated elsewhere in the vicinity, therefore we would not be restricted by their limitations.

The Parish Council hold very few records on the War Memorial to assist in Mr Renshall's investigations. I have recently retrieved the title deeds from Nat West Bank, this shows that the Council acquired the land in 1924, Mr Renshall has indicated that the memorial was erected in 1921. I now need to formally register the title deed with Land

Registry. This will incur a cost of £30 which I will add to the ALTO card if possible or request a cheque. This has been added to the table of payments for authorisation.

**The Council should consider whether they wish to pursue and fund the addition of further names to the Warrington Road War Memorial.**

#### **10. TO CONSIDER DONATIONS IN RESPECT OF CHRISTMAS LIGHTS SWITCH ON**

The Christmas Lights Switch on took place on 27th November. The Chair opened the ceremony and children from Tower College School, supervised by Mr Rayner, sang a number of Christmas songs. Despite the weather several residents were in attendance.

In previous years a donation has been made to the participating school. Last year the Council decided to make a £100 donation to the participating School, as a gesture of thanks for their involvement in the event. The Council should consider if it wishes to make a donation to Tower College.

Similarly, in previous years a donation has been made to charity in lieu of payment for the audio equipment hire, usually provided by Cllr Shields. This year the music and p.a. system was provided by Rainhill High School, largely contributed by Joel Egan their audio visual specialist. The Council should consider whether a similar donation to Rainhill High School is appropriate.

I have already written to the landlady of the Victoria Hotel to thank her for generously helping the Council, by allowing use of the forecourt for a PA system to be set up (including providing the electricity supply).

I noticed this year that many similar 'switch on' events were held the week prior to the 27<sup>th</sup>. Are Councillors happy to leave this event on the last Friday in November, or would we wish it to be earlier next year? This would be subject to all the necessary people being available on the chosen week.

**The Council should consider approving a donation to Tower College School, and to Rainhill High, so that any payment could be authorised at the January meeting. The Council should also consider the timing of the event.**

#### **11. TO NOTE THE ACTIONS OF THE TWINNING WORKING GROUP**

A gift of 3 'Memory Trees' and packets of seeds have been received from Latour-en-Woëvre. The Memory Trees are made by a local Latour resident from barbed wire and shrapnel he finds whilst walking in the area. These were on display at the Civic Society WW1 Exhibition in November. The seeds provided have been collected over the years from generations of plants that were first collected in 1919 to re-clothe the devastated countryside round Latour. It is planned to plant these in various locations around Rainhill.

A request has been made to the Village Hall Management Committee to display the Treaty of Friendship in the Village Hall foyer, no decision has yet been received.

As a result of letters sent to local organisation, the following expressions of interest in twinning were received:

- Oakwood preschool;
- Two Rainbows Groups;
- Two Brownies Groups;
- 4th St Helens Scout Group - 4 groups covering ages 6 - 18; and

- The Rotary Club of Rainhill  
These are being followed up with organisations in the Latour-en-Woëvre district.

The Twinning Group are due to meet on 10<sup>th</sup> December any update will be reported verbally.

**The Council should note the actions taken.**

**12. TO NOTE THE ACTIONS BY THE RAINHILL TRIALS 200 WORKING GROUP**

Progress continues to be made on building the celebrations for the 190<sup>th</sup> and 200<sup>th</sup> anniversary of the trials. Both the Garrick and RMT have agreed to perform railway themed productions in 2019. A meeting was held with Rainhill Beer Festival where agreement was reached on appropriate celebrations, maybe including the sponsoring of barrels of beer. Talks have been organised for Longton Lane, Oakdene, St. Ann's and Tower College School. Offers made to St. Bartholomew's and Rainhill High have not yet been accepted. If any Governors are able to influence any head teachers by reinforcing the importance of railway heritage in Rainhill this would be appreciated.

A request has been made to loan the replica of The Rocket from the National Railway Museum (NRM), which could incur a cost in the region of £5k. NRM and the Museum of Science and Industry have been invited to consider how they may wish to be involved and what they are able to contribute. The Group are drawing together a schedule of potential events for both the 190<sup>th</sup> and 200<sup>th</sup> anniversaries and any suggestions will be gratefully received.

**The Council should note the actions taken.**

**13. TO CONSIDER DONATION TO BRITISH LEGION FOR REMEMBRANCE SUNDAY**

The Remembrance Sunday Service took place at the War Memorial on Sunday 8<sup>th</sup> November. The temporary road closure was organised with St. Helens Council and funded by the Parish Council, a bill is awaited. Payment for the wreath £20, and a suggested donation to the Poppy Appeal of £25, in line with previous years, are included in the table of payments for authorisation.

**The Council should consider approving a £25 donation in addition to payment for the wreath.**

**14. TO CONSIDER NEW BANK ACCOUNT**

TSB have confirmed that they offer a suitable bank account to hold our excess funds. The account is designed for charities, but is available to us and carries no annual fees. In order to open the account all those designated as signatories would have to present themselves at a TSB branch, with identification, for verification. Branches are available at Ellamsbridge Road, Sutton; Warrington; and Hunts Cross. Those who are not signatories to the account need take no action.

If members would like to pursue this option I can complete the forms on line. Members need to agree how many signatories are necessary, given the limited number of transactions anticipated, and which members will be signatories.

**The Council should consider if it wishes to open a bank account with TSB and who will be signatories to the account.**



**15. TO RECEIVE RECOMMENDATIONS FROM GOOD CITIZENSHIP AWARDS PANEL**

The Good Citizenship Awards Working Group met on 27<sup>th</sup> November 2015 to discuss this year's award. Their recommendations should be available to be reported to full Council.

**Unless there are exceptional reasons not to, the Council should accept the recommendations of the Working Group.**

**16. TO CONSIDER THE FUTURE OF THE HOLT LANE CHANGING ROOM FACILITIES**

Initially I must report that the changing rooms did not pass their Legionella test this month and it would appear that the immersions in the water heating cylinder must need replacing. I will arrange for a plumber to visit and provide quotes. I have notified the Manager of the football team and erected signs to restrict the use of the showers until a repair has been carried out. I would be grateful if members would authorise the repair.

Earlier this year I invited a builder to the Holt Lane changing rooms, to advise on whether the buildings were worthy of refurbishment, or whether replacement was the only option. Unfortunately, without a schedule of work, there were too many variables for them to provide a definitive answer.

I requested help from St. Helens Council, and asked if we could pay for a feasibility study, to consider whether refurbishment of the existing building, or demolition and replacement was the most cost effective option. On 26 November I received a response indicating that St. Helens Council would not be in a position to assist with the feasibility study largely due to current workloads and limited resources. So, unfortunately, we are no closer to a solution.

I have received advice from the Head of Youth and Sports Development, Dave Boocock, who has provided information on modular buildings and suppliers, and on the next steps to take, should this route be chosen. Whilst useful, it does not address whether the existing building is worthy of retention.

**Members should consider how they wish to proceed on this issue.**

**17. TO CONSIDER ARMED FORCES COMMUNITY COVENANT 2015 ACTION LIST**

Each year a report is prepared on activities taking place in areas which have an Armed Forces Community Covenant (AFCC) in place. These are submitted to the Brigadier via Simon Cousins at St. Helens Council on 18<sup>th</sup> December.

As our AFCC was signed on 24.6.15 I thought this would be a good opportunity to showcase some of the work going on in Rainhill. I circulated a few bullet points for consideration and a copy is attached at appendix 1 on page 17. If members wish to add anything to the list please let me know. I will need to submit this soon to meet the deadline.

**Members should approve the list of actions at appendix 1 for submission to St. Helens Council.**

**18. TO CONSIDER REQUEST FOR DONATION FROM ST.ANN'S CHURCH**

A request has been received from St. Ann's Church for a donation towards works to the War Memorial within the Church grounds. The letter explains:

'An application for a grant was submitted to the War Memorials Trust and has been successful. The grant available is for 75% of the projected cost of £2038, equalling £1530. This leaves a funding requirement of £508.

As you are aware a twinning ceremony, with the full support of the Parish Council and Civic Society was held recently at the memorial and we believe that it is fitting that the work is now carried out.

We would be grateful if you could consider supporting this work with a donation towards the required funding.'

I understand that a similar request has been made to the Civic Society, but a response has not yet been received. I have requested details of the work covered by the grant, these were not available at time of going to print. If received, I will circulate electronically and update verbally at the meeting.

**Members should consider if they wish to make a donation and if so, how much.**

**19. RESIDENTS COMMENTS AND COMPLAINTS**

Complaint regarding Yew Tree Farm

A complaint has been received regarding ongoing storage activities at Yew Tree Farm, Bell Lane. The complainant considers that insufficient action is being taken to resolve the problem and has written the following to St. Helens Planning Committee members: "Further to our recent meetings and actions over the last 17 years, please see attached images relating to Yew Tree Farm as of Dec 2015. It is clear from these images that Mr Healy is moving vehicles back onto site as well as the illegal storage of waste.

I now feel that firmer action is needed as it is clear Mr Healy has a total disregard for the local community and all council actions taken to date."

I circulated the images provided via email and will print a copy for the meeting.

I have spoken to St. Helens Council who have confirmed that action is still ongoing. All unauthorised vehicles have been removed, those remaining on site are permitted to be there. The additional storage now apparent is being investigated and a Planning Contravention Notice has been served to gather information. Once obtained, the information will be assessed to evaluate if any unauthorised activities are taking place.

**Members should consider if they wish to take any action in relation to this complaint.**

**20. REPORTS FROM EXTERNAL MEETINGS**

**21. FUTURE MEETING DATES:**

25<sup>th</sup> January 2016

7<sup>th</sup> March 2016

## **Appendix 1**

### **Armed Forces Community Covenant 2015 Actions**

#### **Signing of the Covenant**

Ceremony held 24.6.15, attended by representatives of the Armed Forces, British Legion, Ex-servicemen's, Local Authority and Parish Council.

#### **Twinning**

Treaty of Friendship signed and exchanged.

Remembrance and Twinning Ceremony 20.9.15, simultaneous in both villages. (Video footage available on request)

Exchange of photos, etc. (available on request)

Road signs amended to include 'Twinned with Latour-en-Woëvre'.

Receipt of gifts of memory trees and seeds

#### **Remembrance day service**

Held at St.Anns and at War Memorial – in partnership with British Legion. Parish Council organise road closed to facilitate service.

#### **WW1 Exhibition**

Civic Society host WW1 exhibition in Village Hall 14.11.15

Civic Society launch new web site 'Rainhill Remembers' with information relating to soldiers who paid the ultimate sacrifice, those who survived, and the role played by Rainhill V.A.D. hospitals.

#### **Eco Garden Opening**

War veteran Andy Reid invited to open the Eco Garden in Rainhill.