



13th October 2015

Dear Councillor,

You are summoned to attend the Ordinary meeting of the Parish Council to be held on Monday 19th October 2015, in the Elm Room at the Village Hall, commencing at 7.30pm.

I attach an Agenda, relevant minutes, the Clerk's Report and appendices.

Please find time to read through the information before the meeting making any notes you need to against each item.

A meeting of the Executive Committee will be held in the Elm Room immediately before the Parish Council meeting, please ensure this meeting has finished before entering.

We have received one request from a resident to speak to Parish Council. Ms Ahern will be heard at 7.30pm prior to commencement of business.

I have enclosed a form for the opening of a bank account with the Cooperative Bank. This forms needs several personal details completing. For those who have not already supplied details, I would be grateful if you could find the time to complete this and bring the completed form to the meeting.

Yours faithfully,

Handwritten signature of Gillian Pinder.

G. Pinder
Clerk to the Council



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RAINHILL PARISH COUNCIL AGENDA 19TH OCTOBER 2015

The public will be allowed to speak on any matters of concern, subject to prior written notification being received. A request has been received from Ms L Ahern.

1. To receive apologies for absence
2. To receive declarations of interest from members
3. To consider and approve the minutes of the Ordinary Meeting held on 7th September 2015
4. To receive Police monthly statistics report
5. To note the contents of the Clerk's Report
6. To consider the following Planning Applications and note any actions taken:
No comment has been submitted for the following applications and the closing date for comments will have passed at the time of the meeting:
 - *P/2015/0689, 15 Knowsley Road, Assorted works to trees in a conservation area.
 - *P/2015/0703, 6 Elgin Court, Retention of air conditioning units to side elevation.
 - *P/2015/0731, 50 Kendricks Fold, Demolition of existing conservatory, and erection of single storey rear extension, and two storey side extension.
 - *P/2015/0738, 20 Stapleton Avenue, Demolition of existing garage and erection of two storey side extension.
 - *P/2015/0740, 23 Kendal Drive, Conversion of existing garage into habitable room, with single storey side extension; and single storey front extension, along with replacement porch with pitched roof.
 - *P/2015/0752, 13 Croston Avenue First floor side extension.
7. To resolve to pay the accounts payable (list included in report)
8. To receive a report from the Executive Committee
9. To consider amendments to Standing Orders
10. To consider traffic issues on St.James Road
11. To consider the collection of annual rent from 4F Centre
12. To consider the outcome of the Clerk's Appraisal
13. To note actions taken by the Twinning Working Group
14. To consider the provision of a footpath at Two Butt Lane play area
15. To consider options for the varnishing of benches in the village
16. To discuss Houghton Street Refurbishment
17. To consider options for refilling the barrier baskets at Kendal Drive
18. To note the Quarterly Budget Report
19. To agree timetable for Good Citizenship Award
20. To approve attendance at LALC Financial Workshop
21. To consider a donation to Rainhill Music Festival
22. To receive residents comments and complaints
23. To receive reports from member representatives on local organisations:
 - a) Public Open Spaces
 - b) Village Hall Management Committee
 - c) Rainhill Railway & Heritage Society
 - d) Merseyside Assoc. of Local Councils
 - e) Rainhill Gala
 - f) 4F Centre
24. Date & Time of Next Meeting:
Ordinary Meeting 7:30pm, Monday 14th December 2015

RAINHILL PARISH COUNCIL – MINUTES
7th September 2015

At a meeting of the Parish Council held at 7.30pm on Monday 7th September 2015 at Rainhill Village Hall, the following were present:

Cllrs: B. Almond, J. Carroll, J. DeAsha, J. Doyle, L. Glover, B. Grunewald, S. Glover, B. Heydon, D. Long, and W.M. Wood.

623. APOLOGIES FOR ABSENCE

Apologies were received from Cllr. M. Donovan, J. Fulham, C. Moore and P. Long.

624. DECLARATIONS OF INTEREST

Non-pecuniary interests were declared by Cllr. S. Glover – Planning Committee and Cllr. J. DeAsha – Chair of Planning Committee.

625. MINUTES OF THE ORDINARY MEETING HELD ON 27th JULY 2015

It was resolved that the minutes of the Ordinary Parish Council Meeting held on the 27th July 2015 should be approved and signed by the Chairman as a correct record.

626. POLICE REPORT

Resolved that the report of the crime statistics for Rainhill be noted.

627. CLERK'S REPORT

It was resolved that the contents of the Clerk's report be noted. The Clerk was instructed to arrange a site meeting regarding traffic issues on St.James Road.

628. PLANNING APPLICATIONS

It was resolved that the following applications be left to neighbourhood consultation and that no additional comments be submitted:

P/2015/0604, 708 Warrington Road, Erection of dormer window to front elevation to replace existing balcony.

P/2015/0610, Manor Croft, Mill Lane, Conversion of nursery to dwelling.

P/2015/0615, Holt Playing Fields, Martin Close, to provide a concrete sized base to accommodate various types of outdoor gym equipment

P/2015/0658, Rainhill High School Media Arts College Site Warrington Road, installation of a cycle shelter to a car park location within the school grounds

P/2015/0685, 17 View Road, Single storey side and rear extension, with pitched roofs over existing bay windows, demolition of existing garage, and widening of front access

P/2015/0688, 501 Warrington Road, Change of use from hairdressing salon (no501) to extend restaurant at 503 Warrington Road

Following discussion it was resolved that the Clerk submit an objection to:

P/2015/0630, 800 Warrington Road, Erection of six dwellings and associated landscaping on grounds of highway safety.

The Clerk was instructed to write to Carl Keith hairdressers to commend the restoration work undertaken at 560 Warrington Road.

629. ACCOUNTS FOR PAYMENT

RAINHILL PARISH COUNCIL – MINUTES
7th September 2015

It was resolved that the following items were approved for payment:

Payee	Description	Amount	Ref
United Utilities	Holt Playing Fields – Sept	6.33	STO
United Utilities	Rainhill Park Playing Fields – Sept	79.72	DD
G Pinder	Photocopying	17.00	
G Pinder	Land Registry Fees	4.00	
G Pinder	Telephone	18.50	
G Pinder	Salary - Sept (less Tax, NI & Pens Ded)	1000.29	
		1039.79	TFR134
Merseyside Pension Fund	LGPS – Sept	368.48	TFR135
HMRC	Tax & NI (July-Sept)	375.32	TFR136
Physio Control UK	Defibrillator	780.00	TFR132
Scottish Power	Martin Close (Holt) – Sept	52.91	STO
Scottish Power	Deepdale Drive (Rainhill Park) Sept	9.00	STO
Hydraclean	Legionella Testing Holt Lane Sept	51.00	STO
Hydraclean	Legionella Testing Rainhill Park Sept	52.00	STO
Zurich Insurance	Annual Premium	952.02	TFR137
B Walsh	Consultancy and Support	50.00	TFR133
ALTO Card Payments			
Cartridge World	Printer Inks	15.98	ALTO
Land Registry	Title Plan & Register Entry (£3 each)	6.00	ALTO

630. AMENDMENTS TO STANDING ORDERS

Resolved that the amendments to standing orders proposed in July, incorporating a period for public participation, a limit to meeting duration, and procedure for sealing documents, together with other minor amendments be incorporated. Further amendments were tabled for consideration which will be considered at the October meeting.

631. TWINNING

It was resolved that the expenditure required to host the ceremony be authorised. It was noted that new village signs had been paid for by CIF funding.

632. ANTI-LITTER CAMPAIGN

It was resolved that the Clerk should write to the owners of Dane Court precinct and to businesses who may be contributing to the litter problem to request their assistance in keeping the area litter free.

633. WILDFLOWER PLANTING AROUND RAINHILL

It was resolved that the 2 year programme for wildflower planting at a cost of £2,344.76 be authorised, and that the Clerk should write to St.Helens Council requesting a more colourful mix of seeds.

634. FOOTPATH AT TWO BUTT LANE PLAY AREA

Resolved that the Clerk undertake further investigation on the necessity for a footpath and report back to the October meeting.

RAINHILL PARISH COUNCIL – MINUTES
7th September 2015

635. KENDAL DRIVE BARRIER PLANTING

It was resolved that Rainhill High be pursued to undertake the project. Authority was delegated to the Executive Committee to authorise an alternative option, should Rainhill High decline.

636. RAINHILL SIGNAL BOX

This item was delegated to the Executive Committee for further discussion.

637. PROTECTION OF THE PARISH COUNCIL'S BANK RESERVES

Resolved that a new bank account be opened with the Cooperative bank to hold £10,000 of Parish Council funds to ensure all reserves are covered by the Financial Services Compensation Scheme.

638. RESIDENTS COMMENTS AND COMPLAINTS

It was noted that a public meeting had been held by Friends of Rainhill (Loyola) Hall. A progress report would be brought forward when available.

The 4F Centre were looking for support in the provision of a defibrillator, the Clerk was instructed to write to the Rainhill Rotary Club who had support such provision in the past.

A complaint had been received regarding general disturbance by youths at Briars Hey. Ward Councillors were aware of the issues.

639. REPORTS

Resolved that the Council noted the following reports:

- Public Open Spaces: the provision of a litter bin at Holt Lane Playing Fields had been discussed with the Rockets Football Club. The Club would prefer not to have one.
- Village Hall Management Committee: a meeting was scheduled for Tuesday 8th September.
- Rainhill Railway & Heritage Society: no report.
- Merseyside Association of Local Councils: the meeting scheduled for 2nd September had been cancelled.
- St Helens District Sports Council: Cllr. J. DeAsha clarified that the Group no longer meet. This will be removed from future agendas.
- Rainhill Gala Committee: the AGM and presentation evening had been held at Blundells Hill Golf Course on 4th September. Two fund raising events were scheduled in November.
- 4F Centre: the Centre is financially stable. An approach has been received from Progress Sport Ltd to lease the Centre. It was considered that a representative should be invited to speak to members of the Parish Council to assess the benefits the company may bring to the village. The Clerk was instructed to invite Mr Robinson to a meeting.

640. EXCLUSION OF THE PUBLIC

RAINHILL PARISH COUNCIL – MINUTES
7th September 2015

Resolved that the public be excluded from the meeting during consideration of the following items for the reason stated:

<u>Minute</u>	<u>Reason (under the Local Government Act 1972)</u>
641	Exempt information concerning the financial or business affairs of any particular person (Para 3 of Schedule 12a).

641. WAR MEMORIAL

Resolved that progress be noted and title deed be pursued. The Clerk to contact St.Helens Council for legal assistance, if it should be required.

642. DATE & TIME OF NEXT MEETING

It was resolved that the next ordinary meeting will be held on Monday 19th October 2015, starting at 7:30pm, the venue being Rainhill Village Hall.

The meeting closed at 8.32 pm.

Chair of the Parish Council
19th October 2015

Merseyside Police Report for Rainhill Parish Council Meeting Monday 19th October 2015

Area: Rainhill D24

Months: August & September 2015

	2014	2015	Diff	% diff	Brief description of offences
Burglary Dwelling	6	5	-1	-16.7	1. Rear kitchen pane removed - alarm activated - nothing stolen 2. Rear door lower glass window smashed - jewellery stolen 3. Property entered by unknown means - jewellery & money stolen 4. Property entered by unknown means - property stolen 5. Door secure but door lock faulty - laptop stolen
Burglary Other Than A Dwelling	6	3	-3	-50	1. Shed door forced - drill & machinery stolen 2. Bargain Booze - unsuccessful attempt to enter via rear door - alarm activation 3. Domestic garage door - car alarm activated
Criminal Damage	4	5	1	+ 25	1. Damage to property x 2 3. Domestic - damage to property 4. Motor vehicle damaged while parked in timber yard 5. Owner of shop damaged vehicle - parking dispute
Drugs	1	4	3	+ 300	Possession of cannabis
Other Theft	12	16	4	+ 33.3	1. Shell - making off without payment x 10 11. Texaco - making off without payment x 2 13. Mobile phone 14. Vehicle clamp 15. Business working tools 16. Wallet
Business Robbery	1	0	-1	-100	
Personal Robbery	1	0	-1	-100	
Theft Pedal Cycle	0	2	2	+ 100	1. Cycle stolen from side of house 2. Cycle ridden off from Manor Farm PH without consent
T.F.M.V.	15	11	-4	-26.7	1. VRM plates x 5 6. Unknown access x 6 golf clubs, laptop etc. stolen 11. Lock popped & tools stolen parked Premier Inn
Theft From Person	1	0	-1	-100	
Theft Shop	3	2	-1	-33.3	1. Lloyds Pharmacy - electric toothbrush etc. 2. McColl's - Lager
T.O.M.V.	4	0	-4	-100	
Total	54	48	-6	-11.1	
ASB	36	27	-9	-25	1. Loud music - children drinking -house party 2. Youths drinking behind residential property 3. ASB at bus stop x 3 6. Nuisance vehicle - inhaling from small canisters 7. Riding pedal cycles erratically 8. Male running in and out of traffic 9. Youths play fighting 10. Domestic dispute x 6 16. Fly tipping 17. Youths shouting on field 18. Eggs thrown at caravan 19. Neighbour disputes x 6 26. YCA at Elgin Court News 27. xxx male at Railway Station

RAINHILL PARISH COUNCIL - CLERK'S REPORT
October 2015

The Clerk's report is in two parts:

- The first part relates to actions that have already been taken. These items will not have a corresponding Agenda item and shouldn't need any further discussion.
 - The second part relates directly to Agenda items and is intended to assist any discussion of Agenda items. These notes are for information only and should only be discussed as each Agenda item is reached.
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PART 1 - ACTIONS TAKEN

5. CLERKS REPORT

All actions resulting from resolutions made at the 7th September ordinary meeting have either been completed or are in progress. Additionally I can report the following:

5.1 PAYMENTS TO UTILITY COMPANIES

The electricity supplier at Holt Lane Changing Rooms has now changed to Npower. A payment of £34.91 was paid to Scottish Power on 18 September 2015, which was £18 less than reported at the last meeting, taking account of two £9 standing order payments. The standing order has now been cancelled. Subsequently a bill for £9.33 has arrived as our final payment, this has been included in the table of payments for authorisation. As our electricity supplier for Holt Lane has now changed to Npower a standing order of £6 per month has been set up and is included in the table of payments for authorisation.

Despite the failure of Scottish Power to turn up to undertake an assisted reading at Rainhill Park, they have reimbursed the credit on the account. A cheque for £597.19 was banked in September. The current standing order is £21 per month, this account will be reassessed in 6 months.

5.2 LIST OF LOCATIONS OF DEFIBRILLATORS IN RAINHILL VILLAGE

At last month's meeting I was asked to produce a list of locations where defibrillators could be found, for erection on the noticeboard. I have compiled a list, including the times the defibrillators are accessible, I attach a copy for your information, if anyone is aware of others please let me know.

An email has been sent to the Rotary Club to ensure that all the defibrillators they have sponsored are included on the list, together with a request to consider funding a defibrillator at the 4F Centre. No response has been received.

Defibrillator training has now been arranged for Village Hall user groups for 7.30pm on 10th November 2015.

5.3 REDEMPTION OF CONVERSION STOCK BONDS

I received some very old mail from Mr Blanchflower, former Clerk. The information regards a number of conversion stocks gifted to the Parish Council a very long time ago, and had been sent to Mr Blanchflower's old address. The most recent correspondence was from April 2015 indicating that HM Treasury had announced that all 3.5% Conversion Stock was being compulsorily redeemed.

Interest, which should be received half yearly, has not been claimed since April 2014 (when the Council changed its bank account), as cheques had been sent to Mr Blanchflower's old address. I contacted the agents for HM Treasury and requested that the unpaid interest of £8.70 plus the redemption value of £166.00 be paid directly into the Unity Trust Bank Account. This was received on the 5th October.

I have written to Mr Blanchflower to thank him for passing the information on.

5.4 BARRIER BASKETS ON WARRINGTON ROAD AND RAINHILL ROAD

The revised invoice for filling and maintaining the barrier baskets on Warrington Road and Rainhill Road has been received. Costs for the baskets are shared between the Parish Council and CIF funds. An initial payment of £3780.40 was discussed at Parish Council on 11th May, however, the figure was reduced following the removal of the seven baskets at Kendal Drive. A payment of £3315.12 is included in the table of payments for authorisation.

5.5 PROTECTION OF THE PARISH COUNCIL'S BANK RESERVES

Following resolution at the September meeting I obtained forms to open a bank account with the Cooperative Bank. Each Council member must complete personal details to be submitted to the bank. Partially completed forms were circulated with the agenda pack. I would be grateful if members could complete the outstanding information and bring or send the form to the October meeting, or return them to me by other methods as soon as possible. There are many forms to sign and I ask that everyone just bears with me.

As the account is intended to hold any deposits in excess of £75,000, it is anticipated that transactions will be minimal. Accordingly I will set up the account for paper transactions only to minimise risk.

5.6 ASBESTOS REPORT FOR HOLT LANE CHANGING ROOMS

I have received from St.Helens Council the asbestos survey report for Holt Lane. This reports that two areas are designated as 'Locations of Previously Removed or Proven Non-Asbestos Materials', it further indicates that in the two areas mentioned, the asbestos has been removed. Contractors undertaking future work on the site must sign the register to acknowledge that they are aware of this position.

The letter also indicates that future asbestos survey reports will be the responsibility of Rainhill Parish Council, and are normally undertaken every 5 years. I have checked with Mr.Ashworth at St.Helens Council and, as the areas causing concern have now been removed, further reports will not be necessary. I have received written confirmation of this for the records.

The certificates and register must be placed on display in the changing rooms.

5.7 MESSAGE OF CONDOLENCE TO MERSEYSIDE POLICE & CRIME COMMISSIONER

A message of condolence was forwarded to Merseyside Police and Crime Commissioner following the death of PC David Phillips. An acknowledgement was received from Mike Berry, who wished to thank Cllr Doyle, Cllr Almond, Cllr DeAsha, Cllr Donovan, Cllrs Glover and other members for their kind thoughts.

PART 2 - AGENDA ITEMS – SUPPLEMENTARY NOTES**6. PLANNING APPLICATIONS**

Applications with an asterisk (*) have either been referred to the Planning Applications Working Group or members have made unsolicited comments to the Clerk.

No comment has been submitted for the following applications and the closing date for comments will have passed at the time of the meeting:

*P/2015/0689, 15 Knowsley Road, Assorted works to trees in a conservation area.

*P/2015/0703, 6 Elgin Court, Retention of air conditioning units to side elevation.

*P/2015/0731, 50 Kendricks Fold, Demolition of existing conservatory, and erection of single storey rear extension, and two storey side extension.

*P/2015/0738, 20 Stapleton Avenue, Demolition of existing garage and erection of two storey side extension.

*P/2015/0740, 23 Kendal Drive, Conversion of existing garage into habitable room, with single storey side extension; and single storey front extension, along with replacement porch with pitched roof.

*P/2015/0752, 13 Croston Avenue First floor side extension.

The Council should note the actions taken.

7. ACCOUNTS FOR PAYMENT & ALTO CARD TOP UP

The Alto card set up last year was credited with £200, this balance has now reduced to £20.11. I am proposing to 'top-up' the credit with a further £200 which is included in the table below for authorisation.

Payee	Description	Amount	Ref
United Utilities	Holt Playing Fields – Oct	6.33	STO
United Utilities	Rainhill Park Playing Fields – Oct	79.72	DD
G Pinder	Photocopying	14.45	
G Pinder	Postage	3.70	
G Pinder	Telephone	18.50	
G Pinder	Printer Paper	2.50	
G Pinder	Salary - Oct (less Tax, NI & Pens Ded)	1000.29	
		1039.44	TFR139
Merseyside Pension Fund	LGPS – Oct	368.48	TFR140
St.Helens Council	Barrier Baskets	3315.12	TFR141
Scottish Power	Martin Close (Holt) – Oct	9.33	STO
Scottish Power	Deepdale Drive (Rainhill Park) Oct	21.00	STO
Npower	Martin Close (Holt) – Oct	6.00	STO
Hydraclean	Legionella Testing Holt Lane Oct	51.00	STO
Hydraclean	Legionella Testing Rainhill Park Oct	52.00	STO
Hi Signs	Noticeboard Signage	60.00	TFR142
St.Helens Council	Parish Election Charges	144.00	TFR143
Rainhill Village Hall	The Insurance Centre: Annual Renewal	2724.73	TFR144
WDCS Corp GBP	ALTO Card Top Up	200.00	
ALTO Card Payments			
Cartridge World	Printer Inks	13.98	ALTO
Flower Shop	Display for Twinning Ceremony	30.00	ALTO
Cash Payment			

St. Ann's Millennium Centre	Room Hire 20/9/15 - Twinning	8.50	Cash
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The Council should consider approving the above payments.

8. TO RECEIVE A REPORT FROM THE EXECUTIVE COMMITTEE

A meeting of the Executive Committee is scheduled immediately preceding the Parish Council Meeting. This item is included to facilitate updating of members of decisions taken and further discussion if necessary.

The Council should note the report from the Executive Committee.

9. AMENDMENTS TO STANDING ORDERS

As proposed at the meeting in September, the Standing Orders have been further reviewed to be gender neutral and remove a few anomalies. Current Standing Order no.34 requires that any motion to change or revoke the Standing Orders shall stand adjourned until the next ordinary meeting. The changes previously proposed are now presented for consideration.

Standing order no.	Proposed Amendment	Resulting Text
All references to 'him', 'he' or 'his'	Insert '/her', '/she' or '/her'	Example: upon delivery to him/ <u>her</u> of the member's declaration
All references to 'Chairman'	Replace with 'Chair'	Example: if the Chairman <u>Chair</u> is absent
5. Venue of Meetings	Insert 'usually' and 'or the chair decides another venue would be more suitable for the effective conduct of business'	The meetings of the Council shall <u>usually</u> be held at the Village Hall at 7:30pm unless the Council otherwise decides at a previous meeting <u>or the chair decides another venue would be more suitable for the effective conduct of business.</u>
8. Chair of meeting	Insert new bullet point (c)	(c) <u>If neither are present the meeting shall elect a chair as per 10 b) vii</u>
9. Quorum Bullet point (a)	Remove the term 'full'	(a) A quorum of the Council shall be five members of the full Council.
10. Order of Business Bullet point (a) (i)	Add the proviso that Cllrs declarations may be signed 'or, before or at a later meeting fixed by the council'	(a) At each Annual Meeting the first business shall be: i. Elect a Chair and receive the Chair's declaration of acceptance of office. At the first meeting after election, <u>or, before or at a later meeting fixed by the council,</u> all Councillors will sign declarations of acceptance of office.
13. Notices of Motions Bullet point (d)	Add 'or in another way appropriate'	(d) If the subject matter comes within the province of a committee of the Council, it shall, upon being moved and seconded, stand referred without discussion to such committee or such other committee as the Council may determine for report; provided that the Chair, if he/she considers it to be a matter of urgency <u>or in another way</u>

		<u>appropriate</u> , may allow it to dealt with at the meeting at which it was moved.
14. Motions and amendments which may be moved without notice Bullet point xv.	Insert 'but take no part in debate or voting.' For clarification.	xv. To invite a member having an interest in the subject matter under debate to remain <u>but take no part in debate or voting</u> .
27. Appointment of Committees Title and bullet point (c)	Add 'or working groups' to title Add new bullet to allow establishment of working groups.	27. Appointment of Committees <u>or Working Groups</u> . . . (c) The Council may arrange for working groups to be established to work on specific tasks or liaise with non-Council members. Such groups will not have the power to determine issues on behalf of the Council. All substantive decisions will be referred to the Council.
28. Proceedings of Committees to be Confidential	Amendment to title to add 'the Council and'	28. Proceedings of <u>the Council and</u> Committees to be Confidential
29. Constitution of Committees	Delete standing order as duplication of 27 (a).	Standing Order deleted
39. Construction	Delete as provisions now included in body of standing orders	Standing Order deleted
Consequential amendments to numbering, etc have not been listed.		

The completed new version 'Standing Orders – Revised October 2015' have been circulated electronically, and a paper version will be available at the meeting.

It is recommended that the Standing Orders – Revised October 2015 are approved for adoption.

10. TO CONSIDER TRAFFIC ISSUES ON ST.JAMES ROAD

On 17th September Cllrs De'Asha, Carroll, and Wood had a site meeting with Mr Houghton from St.Helens Council to consider traffic calming measures to reduce traffic speeds on St.James Road and View Road.

Mr Houghton produced accident database records for the area which showed that only two accidents had occurred during the last 5 years. This was far less than other areas. Funding was directed towards those areas where a higher number of accidents were occurring.

Following discussion, Mr Houghton advised that a 'poll' of resident's views should be undertaken before making any commitment to introducing traffic calming. A letter and proforma were circulated electronically to members before being agreed for distribution to residents on St.James Road. A couple of amendments were suggested to ensure the letter did not raise residents' expectations. The results of the survey should be available in November.

The Council should consider if it wishes to take further action in relation to vehicle speeds on St.James Road.

11. TO CONSIDER THE COLLECTION OF ANNUAL RENT FROM 4F CENTRE

The transfer of the lease agreement for the 4F Centre is nearing completion. The lease is now between Rainhill Parish Council and the 4F Centre Management Committee.

One of the provisions of the lease is the payment of annual rent of £1 per year, with the proviso of "if demanded". Given the time taken to complete the lease transfer the annual rent due has accumulated to a total of £4. The administration cost of raising an invoice and payment may be considered disproportionate to warrant the request.

The Parish Council need to decide if it wishes to:

- collect the £1 annual rental and request this payment of arrears;
- start collecting from the present date; or
- waive the annual rental charge.

The Council should consider the collection of rent from the 4F Centre.

12. TO CONSIDER THE OUTCOME OF THE CLERK'S APPRAISAL

The Clerk's annual appraisal took place on 15th September. This item has been included so that the Council may consider feedback from the Clerk's Appraisal Group.

The Council should consider feedback from the Clerk's Appraisal Group and determine any actions that are required.

13. TO NOTE THE ACTIONS OF THE TWINNING WORKING GROUP

A joint ceremony of Twinning and Remembrance took place at 10am on Sunday 20th September 2015, and signs have been erected at either end of Warrington Road to acknowledge the Twinning. Money donated at the refreshments following has been used to pay for the room hire, keeping costs to a minimum.

An article has been prepared and submitted to local magazines. The Treaty of Friendship is currently displayed on the web site, however, we have two copies, currently in a cupboard. Would the Parish Council wish for these to be displayed anywhere?

Three local organisations have expressed an interest in Twinning with similar organisations in the Latour-en-Woëvre district.

The Council should note the actions taken and determine if the Treaty of Friendship should be on display.

14. TO CONSIDER THE PROVISION OF A FOOTPATH AT TWO BUTT LANE PLAY AREA

This item was deferred at the last Parish Council meeting for further investigation. A resident has complained regarding the lack of a tarmac footpath to the play equipment at Two Butt Lane.

At the end of the vehicular access section of Two Butt Lane a tarmac footpath leads to the pack horse bridge and across into Nottingham Drive. The area between the footpath and

the play equipment is mown grass. The play equipment is set on a solid base surrounded by a grassed area.

Since that time I have undertaken a survey of access to other play equipment around the area.

Site	Current Provision
Old Lane	A tarmac pathway leads from the pavement on Old Lane to the play equipment. The equipment is set on a solid base.
Holt Lane	A tarmac pathway leads from the pavement in Martin Avenue to the play equipment. The equipment is set on a solid base.
Warburton Hey	A tarmac pathway leads from the pavement on both Warburton Hey and Rainhill Road to the play equipment. The equipment is set on a solid base.
Rainhill Park	A tarmac pathway leads from the pavement on Deepdale Drive to the play equipment. The equipment is set on a solid base.

As reported at the last meeting, the approximate cost of provision of a 1.2m wide footpath is £30 per sqm. If a path were to be provided from the closest point on Two Butt Lane, approximately 40m length of footpath would be needed. This would cost in the region of £1440.

The Council need to consider if they wish to provide a hard surface footpath link to the Two Butt Lane play area.

15. TO CONSIDER OPTIONS FOR VARNISHING OF BENCHES IN VILLAGE

A quote has been received from St.Helens Council to varnish the two benches in the village centre as follows:

Quote to strip 100% all existing coatings of varnish; prepare and apply 1 coat Dulux Weathershield Preservative Basecoat; Finish with 2 full coats Dulux Weathershield Exterior Woodstain = £70 per bench.

However, an offer has also been made on behalf of the Eco Group that, for a similar donation to the Eco Group, one of the members would undertake the work as specified in the quote, together with weeding and tidying the ground area around the benches. Materials have been costed at approximately £30. Members can appreciate the standard of their work, as the benches in the Eco Garden have just been varnished.

If members would prefer to take this option, members would have to agree what donation they would be prepared to make to the Eco Group.

The Council need to consider which option they wish to pursue for varnishing the benches.

16. HOUGHTON STREET REFURBISHMENT

At the last meeting the Clerk was instructed to look into previous refurbishment plans for Houghton Street, this followed on from discussion of litter problems.

In 2010 the following scheme was proposed via the Ward Committee:

£8448 for the planting, plinth restoration, relocation of benches, etc.

£2000 for design and consultation of an ornamental gate at the car park end of the street.

The Parish Council had resolved to fund 1/3rd of the estimated costs of the Houghton Street refurbishment of £10,500, i.e. £3,500.

Discussion continued into 2011 on the cost of the ornamental gate, £12,000, with a resolution in March 2011 "that this item be removed from future Agendas for the time being" (Minute 951). Other than a request in February 2014, regarding the cleaning of the circular plaque, to which there does not appear to be an answer, I can find no other references to refurbishment plans for Houghton Street.

This item has been included to facilitate discussion.

17. TO CONSIDER OPTIONS FOR REFILLING BARRIER BASKETS AT KENDAL DRIVE

I have had an exchange of emails with Rainhill High School regarding taking on the planting of the barrier baskets as a school project. I clarified to Mr Pout, that the Parish Council would meet reasonable costs (upto £50 per basket) and would include an item in the next Annual Report publicising their involvement. I set a deadline of the end of September to receive a response from Mr Pout, and as no response has been received I must assume they do not wish to pursue this as a project.

I have also contact a local garden centre by email and several telephone messages but unfortunately they have not responded to my communications.

If we are to secure planting for the Kendal Drive barrier baskets for the winter season, St.Helens Council would need to be informed as soon as possible.

I have requested a quote which I hope to have before the meeting. Costs are normally shared between the Parish Council and CIF funds, this would need to be confirmed.

No invoice has been received from Stephensons.

The Council should consider the options for replanting Kendal Drive barrier planters.

18. QUARTERLY BUDGET REPORT

In July I introduced the presentation of a quarterly budget report to provide an up to date financial position. This quarter I have prepared a more detailed statement, explaining the current expenditure in relation to the budgeted figure and the reason of any major variance.

The unadjusted figures show underspend of £16,927 to date. When other factors are taken into account underspend is currently around £10,000, accountable predominantly to funds allocated to public open space and contingency.

If members wish to email any questions in advance of the meeting, I would be happy to prepare a response in time for the meeting.

More details of the current position will be prepared for the Finance Meeting.

The Council should note the current budgetary position.

19. TIMETABLE FOR GOOD CITIZENSHIP AWARDS

Nomination forms have been sent out to all the main organisations in Rainhill and to those individuals who have requested a form.

The closing date for nominations is 20th November 2015 and, allowing a couple of days grace for late submissions, the following time table is suggested:

- Clerk copies nomination forms to members of Awards Group by 24th November.
- Awards Group meets at a convenient time before 11th December
- Recommendations of Awards Group ratified by full Council at 14th December Council meeting.

Subject to member's agreement, the awards evening will take place, on same basis as in previous years, on Friday 26th February 2016. If this date can be agreed, I can book the room now.

The Council should consider approving this timetable.

20. TO APPROVE ATTENDANCE AT LALC FINANCIAL WORKSHOP

An invitation to attend a financial workshop on 26th November was received from LALC and circulated to all members. Cllr Wood has expressed an interest in attending, no other expressions of interest have been received, however, if anyone else would like to attend please let me know.

The Council should consider authorising Cllr Wood's attendance at the workshop.

21. RAINHILL MUSIC FESTIVAL

A request has been received from Rainhill Music Festival for funding towards this year's event. Mrs Dickinson indicated "We are indebted to Rainhill Parish Council for their continuing support sponsoring Trophies and Certificates as in every previous year of the competition. A huge thanks to all the Parish Councillors, your generosity is most appreciated."

Last year the Parish Council limited its donation to £400 and a similar sum is requested for this year.

The Council should consider if it wishes to make a donation to Rainhill Music Festival.

Mrs Dickinson also invited the Chair of the Parish Council to attend the Finals evening, to present the winner with the Mike Doyle Memorial Trophy. This year the event will take place on Friday 13th November at St Ann's Church from 6.30pm.

22. RESIDENTS COMMENTS AND COMPLAINTS

A. Pearce, Rainhill Civic Society – Planting, The Cross, Mill Lane

An email was received regarding the neglected state of the planted area around The Cross. It was established that this area is within the jurisdiction of St. Helens Council Highways Section. Cllr De'Asha has confirmed that this is in the process of resolution with the help of CIF monies.

Ms L Ahern – External Storage of Goalposts at Rainhill Park Changing Rooms

Ms Ahern had reported the external storage to St.Helens Council, who passed the issue to the Parish. Photographs were taken of the storage and circulated to all members. Rainhill United were asked to explain the storage and their response was circulated to members. Ms Ahern has indicated her wish to address the Council concerning this issue.

The Council should consider what action needs to be taken.

23. REPORTS FROM EXTERNAL MEETINGS

24. FUTURE MEETING DATES:

16th November 2015 (Finance meeting)

14th December 2015 (next ordinary meeting)

25th January 2016



Location of Defibrillators around Rainhill

Holder & Contact Number	Location	Hours Available
The Crossroads Surgery 0151 430 9989	449 Warrington Road Rainhill L35 4LL	Monday, Tuesday, Thursday & Friday: 8:30am to 12:00pm & 2:30pm to 6:00pm Wednesday: 8:30am to 12:00pm
Rainhill Village Hall 0151 430 9338 (am only)	Dane Court Rainhill L35 4LU	Office: Monday to Thursday 10am to 1pm Hall Open Most Evenings
Longton Medical Centre 0151 290 4700	451 Warrington Road Rainhill, L35 4LL	Monday, Tuesday, Thursday & Friday: 8.30am to 6.00pm Wednesday: 8.30am to 4.45pm
Rainhill Family Dental Practice 0151 426 7931	469 Warrington Road Rainhill L35 4LL	Monday: 9.00am to 7.00pm Tuesday to Friday: 9.00am to 5.30pm
Rainhill High School 01744 677205	Warrington Road Rainhill L35 6NY	Monday to Friday: 8.00am to 4.30pm at main entrance 4.30pm to 9.30pm at community use entrance Saturday and Sunday: 8.30am to 4.30pm at community use entrance
St Ann's Primary School 0151 426 5869	View Road Rainhill L35 0LQ	Monday to Friday: 9.00am to 3.20pm Term times only
Oakdene Primary School 01744 678410	Ashton Avenue Rainhill, L35 0QQ	Monday to Friday: 9am to 3.20pm Term times only
St Bartholomew's School 01744 678550	School Lane Rainhill L35 6NN	Monday to Friday: 9am to 3.20pm Term times only
Reeve Court Retirement Village 0151 430 4000	Elton Head Road St Helens WA9 5ST	Always available Outside office hours use warden's button to gain access.



Rainhill Parish Council
Budget Monitoring Report 2015/16

July - September 2015

Item of Expenditure	Budget for this period	Actual Spend this period	Budget for 2015/2016	Variance from Budget (£)	Variance from Budget (%)	Explanation for Major Variances (>£500)
1. Association of Local Councils	500	0	1,000	500	-50	The total amount of £975 is paid in March
2. Wages/Salaries - Gross	7,000	6,752	14,000	248	-4	
3. Employer NI & Pension Payments	2,250	2,211	4,500	39	-2	
4. Administration	2,000	932	4,000	1,068	-53	Underspend may disappear through year
5. Insurance	500	952	1,000	-452	90	Premium paid in lump sum will balance throughout the year
6. Churchyard Maintenance	500	0	1,000	500	-100	Figure included as possibility
7. Public Open Spaces	7,500	1209	15,000	6,291	-84	Figure included potential improvements at sites
8. Rainhill Village Hall	5,512	2031	11023	3,480	-63	Many larger bills due in Oct (2014 = £4580 in Oct)
9. Contingency	2,500	0	5,000	2,500	-100	It is a contingency
10. Environmental Improvements (+\$137)	5,250	3,260	10,500	1,990	-38	Barrier Baskets due out in Oct £2763
11. Election Expenses/Reserves	0	0	0	0	0	
12. Good Citizenship Award	350	0	700	350	-100	Expense is due in February
13. Charter Mark/Publicity	1,500	1,587	3,000	-87	6	
14. Website Improvements	500	0	1,000	500	-100	No improvements undertaken
Totals	35,862	£18,935	£71,723	-£16,927		