

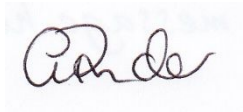
9th April 2019

Dear Councillor,

You are summoned to attend the meeting of the Executive Committee to be held on Monday 15th April 2019, in the Elm Room at the Village Hall, commencing at 9.30am.

If you have any queries please do not hesitate to contact me.

Yours faithfully,



G. Pinder
Clerk to the Council

AGENDA

- 1 To receive apologies for absence
- 2 To receive declarations of interest from members
- 3 To consider and approve the minutes of Executive Committee held on 4th January 2019
- 4 To receive a report from the Rocket 190 Group and consider funding
- 5 To authorise donation to Eco Group for re-staining benches in Houghton Street.
- 6 To consider funding for replacement play equipment at Albert Fellowes Park
- 7 To consider funding of road closure for Rocket 190 parade
- 8 Date & Time of Next Meeting



Awarded for excellence

**RAINHILL PARISH COUNCIL
EXECUTIVE COMMITTEE – MINUTES
4th January 2019**

At a meeting of the Parish Council Executive Committee held at 4.30pm on Monday 4th January 2019 at Rainhill Village Hall, the following were present:

Cllrs: J.DeAsha, B. Grunewald, B. Heydon, and D. Long.

8 members of the public were present.

63. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs: L. Glover, S. Glover and P. Long.

64. TO RECEIVE DECLARATIONS OF INTEREST

No declarations were made.

65. TO CONSIDER AND APPROVE THE MINUTES OF EXECUTIVE COMMITTEE HELD ON 10TH JULY 2018

It was resolved that, subject to a minor correction on the date, minutes of the Executive Committee Meeting held on the 10th July 2018 should be approved and signed by the Chair as a correct record.

Cllr J. DeAsha entered the meeting during discussion on the next item.

66. TO RECEIVE A REPORT FROM THE ROCKET 190 GROUP

Cllr. B. Heydon provided an update on current issues. Resolved that the report be noted.

67. TO ESTABLISH THE TERMS OF REFERENCE FOR THE SAFER COMMUNITY PARTNERSHIP

Resolved that the terms of reference presented at the meeting be accepted subject to clarification that the initial aim was to widen communication links, and that the date of the inaugural meeting be deferred to Parish Council.

68. TO CONSIDER THE CONSIDER LACK OF AVAILABILITY OF FIBRE BROADBAND

Resolved that the Clerk write to Marie Rimmer MP to request support.

69. TO CONSIDER FINAL FUNDING AMOUNT FOR THE COMMEMORATIVE PLAQUES

As final figures were not available in time for the meeting, resolved that the issue be reported to the next available Parish Council meeting.

70. DATE AND TIME OF NEXT MEETING

The next meeting of the Executive Committee would be determined when the need arose.

The meeting closed at 4.45pm.

Chair of Rainhill Executive Committee
15th April 2019

**RAINHILL PARISH COUNCIL
EXECUTIVE COMMITTEE – APRIL 2019**

4. TO RECEIVE A REPORT FROM THE ROCKET 190 GROUP AND CONSIDER FUNDING

- 4.1 Plans for the celebration weekend are progressing and a verbal report will be provided on current issues.
- 4.2 The Parish Council has previously committed funding to secure the loan of the replica Rocket (MIN 751: May 2016) when £7,000 was agreed to cover the costs of hire, transportation and storage. In March, the Parish Council resolved to commit a further £5,000 to cover additional expenditure if needed (MIN 19.35: March 2019)
- 4.3 The Executive Committee should consider how it wished to administer these commitments. The options are:
- To transfer the agreed amounts into the Rainhill Trials Commemoration Group bank account;
 - To continue to pay for items from the Parish Council's bank account from set aside funds.
- There are both advantages and disadvantages to either which can be discussed at the meeting.

The Executive Committee should consider how to administer funds for the Rocket 190 event.

5. TO AUTHORISE DONATION TO ECO GROUP FOR RE-STAINING BENCHES IN HOUGHTON STREET.

- 5.1 The Parish Council own two benches, situated in Houghton Street. The benches were last varnished in May 2016. At that time quotes were obtained for the work, and the Parish Council resolved to allocate the work to the Eco Group in return for a donation, thereby saving around 10% on the quotes received.
- 5.2 Given the improvements being undertaken around Houghton Street in preparation for the Rocket 190 event it is considered that the benches should be varnished again. The Eco Group are prepared to undertake the work again, if agreed, and have scheduled it in for early May.
- 5.3 In 2016 the materials cost £29.38 and a donation of £120.00 was made to the Eco Group taking the total cost to £149.38. Whilst the materials have not yet been costed it is anticipated they will not have increased significantly since 2016.
- 5.4 If Members wish the Eco Group to undertake the work, the amount of the donation to be made should be considered.

The Executive Committee should consider whether the Eco Group should be employed to varnish the benches, and if so, the level of donation to be made.

6. TO FUNDING FOR REPLACEMENT PLAY EQUIPMENT AT ALBERT FELLOWES PARK

- 6.1 Following a resident's complaint, Parish Council resolved to delegate to Executive Committee authority to consider a costed scheme for the replacement of two pieces of play equipment at Albert Fellowes Park. (MIN 19.37: March 2019)
- 6.2 At a site meeting it was agreed that two pieces: the dizzy and the springie could be removed allowing for two new items to be installed: for example the Wide Slide and

**RAINHILL PARISH COUNCIL
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Toddler Comet. Whilst the feasibility of this has yet to be assessed by the provider, the minimum potential costs associated with the proposal are as follows.

Item	Cost Exc. VAT	Notes
Cost of wide slide	7739.00	Needs clear area 29m ² 4.96m x 5.85m and flooring > 40mm
Cost of Toddler Comet	2090.00	Needs clear area 26m ² = 5.25m circle and flooring > 40mm
Cost to remove equipment per piece @ 350 per piece	700.00	Price obtained for dizzy doubled - cost for springie may vary
Installation of wide slide	1000.00	
Installation of Toddler Comet	522.00	
Carriage of goods 5%	491.45	
On site charges	?	Determined at site visit
Improvements needed to surface	?	This could range from replacement at £100 per sqm to patching. Determined at site visit
Total	Minimum £12,542.00	Additional costs <u>will</u> apply

6.3 The next stage of the project is to have a site meeting with St.Helens Council scheduled for April 10th. If St.Helens Council agree to assist with the procurement then costings can be obtained from their approved suppliers. However, if the Parish Council have to undertake procurement themselves then 3 tenders will be needed as the contract would exceed the £3,000.00 limit established in Financial Regulation 11(b).

6.4 It is hoped that a greater idea of the feasibility and costs will be available after the meeting on the 10th and will be circulated prior to the meeting.

The Executive Committee should consider if it wishes to pursue the replacement of two pieces of play equipment.

7. TO CONSIDER FUNDING OF ROAD CLOSURE FOR ROCKET 190 PARADE

7.1 Following on from item 4, a quote has been obtained for funding of the road closure associated with the Rocket 190 parade on Sunday 26th May. A summary of the costs is as follows:

To deliver and install an advance warning sign @ 52.97 per sign x2	£106.00
To manufacture and deliver a 56 sign diversion (pre lay)	£765.00
To supply 4 traffic management operatives to, install, relocate and remove a road closure and diversion during event	£880.00
To close Exchange Place (approximate cost)	<u>£200.00</u>
	Total <u>£1,951.00</u>
	Divided equally = <u>£975.50</u>

7.2 The full amount will need to be paid to the Traffic Management Company prior to the event and agreement needs to be made as to who will pay & recharge.

The Executive Committee should consider authorising spend on the Rocket 190 road closure and the method by which this should be undertaken.

8. DATE & TIME OF NEXT MEETING

8.1 The Committee should consider whether a future meeting date is needed.