



23rd January 2018

Dear Councillor,

You are summoned to attend the meeting of the Executive Committee to be held on Monday 29th January 2018, in the Elm Room at the Village Hall, commencing at 6.30pm.

If you have any queries please do not hesitate to contact me.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'G. Pinder'.

G. Pinder
Clerk to the Council

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest from members
3. To consider and approve the minutes of Executive Committee held on 25th September 2017
4. To consider the replacement of Holt Lane changing rooms
5. To consider repair to sandstone wall
6. To consider a decision on the logo competition
7. To consider support for provision of heritage plaques and boards
8. Date & Time of Next Meeting



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**RAINHILL PARISH COUNCIL
EXECUTIVE COMMITTEE – MINUTES
25th September 2017**

At a meeting of the Parish Council held at 5.00pm on Monday 25th September 2017 at Rainhill Village Hall, the following were present:

Cllrs: L. Glover, S. Glover, and D. Long.

40. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs: J. Fulham, B. Grunewald, B. Heydon and P. Long.

41. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

42. TO CONSIDER AND APPROVE THE MINUTES OF EXECUTIVE COMMITTEE HELD ON 3RD JULY 2017

It was resolved that the minutes of the Executive Committee Meeting held on the 3rd July 2017 should be approved and signed by the Chair as a correct record.

43. TO CONSIDER THE PROVISION OF CHRISTMAS DECORATIONS IN THE VILLAGE

It was resolved that the following decorations be ordered:
24 x Christmas Tree Lights
10 x braided light strings for lighting columns
1 x tree topper

44. DATE AND TIME OF NEXT MEETING

The next meeting of the Executive Committee would be held after consideration of the proposed logos at the next Parish Council meeting.

The meeting closed at 5.35pm.

Chair of Rainhill Executive Committee
29th January 2018

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4. TO CONSIDER THE REPLACEMENT OF HOLT LANE CHANGING ROOMS

- 4.1 The replacement of the changing rooms at Holt Lane has been an aim for many years. In 2012 the works required were costed at £153,400 and grant funding from Sports England looked hopeful but unfortunately was not granted. The project was put on hold.
- 4.2 At the January 2015 Parish Council meeting details were presented on the cost of a Public Works Loan. It was resolved that the Clerk investigate requirements at the site and prepare accurate costing of replacement facilities for further consideration and report to future meeting.
- 4.3 In March 2015, following a meeting with the Football Foundation, it was reported that the potential cost of replacement stood at £230,000. The maximum grant available through Football Foundation, at a local level, would be £100k. Sport England or Lottery were unlikely to support such an application as their priority at the time was multi-sport applications. It was resolved that further quotes be obtained.
- 4.4 Local builders were invited to provide quotes for refurbishment or replacement of the changing rooms. Only one builder turned up, but was unable to provide a quote as the schedule of works was not sufficiently detailed. It was resolved that the Clerk approach St.Helens Council to draw up a specification of works. Initially, in July 2015, St.Helens were unwilling to provide a specification of works, but after much negotiation, indicated that provided the Parish Council were prepared to pay for the work involved in its preparation would be prepared to do so. A quote for the work involved in providing a specification of works has not been forthcoming, despite reminders.
- 4.5 The updated position from the public works loan board has been added the January 2015 report and is attached at appendix 1.

Members should consider if the Parish Council is in a position to take this project forward, and if so, how it wishes to proceed.

5. TO CONSIDER REPAIR TO SANDSTONE WALL AT OLD LANE OPEN SPACE

- 5.1 At the December 2017 meeting of the Parish Council it was reported:

“In October notification was received that the sandstone wall which forms the boundary to our open space at Old Lane with Fairclough Road had collapsed. The area was fenced off for safety and three quotes have been invited for its repair.

Company and details of repair quoted for	Quote
<p>Stone Central We have not allowed for any works to the existing foundations and assume they are in good condition, if this is not the case once works commence there will be a requirement to cost for these works. Sort all stone to enable rebuild to commence, inspect for any damaged stone requiring replacement & advise accordingly. Take down any loose stone to both sides of the existing wall prior to commencement. Rebuild existing wall to lines and levels to match existing using a lime mortar for all building & pointing works <u>Extras</u> New stone where existing cannot be reused: £100 per sqm Timber fence to be taken down & re-erected at other's expense.</p>	<p>£8,541.03</p>

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recreated the existing letterhead with each of the designs as an example, though the whole letterhead could be reconfigured if desired.

Whilst the final decision on the outcome has been delegated to Executive Committee, it was considered that all members should be given the opportunity to express their views with regard to the decision.

The criteria set for the competition included:

- Provide a visually strong logo for a leading Parish Council
- Reflect the railway heritage of the parish
- Be of a professional standard
- Include the potential for combining with a strapline that reads 'Rainhill – Birthplace of the Railways'

If necessary, Members may wish to work with one of the entrants to adapt their submission if alterations are required.

In the publicity for the competition it was indicated that the outcome would be announced on 27th October 2017, therefore a decision is needed shortly."

- 6.2 It was agreed that all of the designs submitted were of a very high standard and resolved that Cllr D. Long would circulate options for the preferred submission for further assessment by the Executive Committee.
- 6.3 The options will be circulated again electronically and should remain confidential until a decision has been taken.

Members should consider if they wish to pursue any of the submissions further.

7. TO CONSIDER SUPPORT FOR PROVISION OF HERITAGE PLAQUES AND BOARDS

At the January 2018 meeting of the Parish Council it was reported:

"On 9th January members of the Parish Council met with the Heritage Committee of Rainhill Civic Society. The Civic Society gave a presentation on the provision of Heritage Plaques and interpretation boards. The idea had initially been suggested to the Parish Council, and a resolution was made to forward it to the Civic Society for consideration.

The presentation detailed the proposal to add six heritage plaques in the village centre at: The site of the Rainhill trials; the skew bridge; Kendricks Cross – site of the toll gate; St. Ann's Millennium Centre; Victoria Hotel; and Commercial Hotel. Together with the plaques, two interpretation boards, one based on a village centre trail and one taking a longer trail around the village are also planned.

The project has been costed as follows:

A 300mm diameter plaque cost £250 (6 proposed) plus cost of fitting on site.

A lectern style interpretation board cost £800 - £1,000 (2 proposed).

The overall cost of the project is estimated between £5,000 - £6,000.

As this is not a special event or charity work it is unlikely to attract funding from the Rotary or Gala Committee.

The Civic Society would like this to be a joint venture with the Parish Council. Planning permission would be needed for the boards, and in some cases listed building consent would be needed for the plaques. Assistance in terms of obtaining consent both from land/building owners and from St. Helens Council would be required, together with any financial support available.

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An electronic version of the presentation has been circulated to all members, please ask if you would like me to send it again. A paper copy will be available at the meeting.”

The Council should consider if it has the resources to support the Civic Society in a joint venture to provide heritage plaques and interpretation boards.

8. DATE & TIME OF NEXT MEETING

- 8.1 The Committee should consider whether a future meeting date is needed.

UPDATED DETAILS OF PUBLIC WORKS LOAN BOARD ORIGINALLY PRESENTED IN JANUARY 2015

A Public Works Loan may be sought for capital works.

Parish councils must first apply for and receive approval from the Secretary of State for Communities and Local Government before taking up any borrowing. This approval needs to be sought via National Association of Local Councils (NALC).

The formal decision on borrowing rests solely with the secretary of state, and will specify how much the council can borrow, and the maximum term of the loan period (though the Council may choose to repay in a lesser period).

There are two types of loans available from the PWLB:

- a) Fixed rate loans, on which the rate of interest is fixed for the life of the loan;
- b) Variable rate loans, on which the rate of interest is not fixed for the life of each loan but is variable at one, three or six monthly intervals. Once chosen, the roll-over period remains unchanged for the life of the loan.

The interest rates on both types is only agreed at the start of the loan, but is set in a prescribed manner.

There are two repayment methods:

- **Annuity:** half yearly payments where each payment is of a constant amount inclusive of principal and interest (available on fixed rate loans only)
- **Equal Instalments of Principal (EIP):** half yearly payments where each payment consists of a constant instalment of principal plus a diminishing amount of interest, calculated on the balance of principal then outstanding.

The minimum repayment period on either method is two years, and the maximum is 50 years for a fixed rate loan, or 10 years on variable rate loans.

PWLB charge the following fees:

Fixed rate loans - 35p for every £1,000 or part of £1,000

Variable rate loans - 45p for every £1,000 or part of £1,000

The minimum fee payable is £25.

Figures at November 2017:

Amount of Advance: 200,000.00 (arrangement fee £70)

Period (years)	Annuity			EIP			
	Rate (%)	½ Yearly Cost (£)	Total Cost (£)	Rate (%)	Initial ½ Yearly Costs (£)	Reduces by each ½ year (£)	Total Cost (£)
Over 4½ not over 5	1.54	20,856.75	208,567.50	1.54	21,540.00	154.00	208,470.00
Over 9½ not over 10	1.82	10,982.90	219,658.00	1.82	11,820.00	91.00	219,110.00
Over 14½ not over 15	2.14	7,829.12	234,873.60	2.11	8,776.67	70.33	232,705.00
Over 19½ not over 20	2.41	6,330.93	253,237.20	2.37	7,370.00	59.25	248,585.00
Over 24½ not over 25	2.63	5,483.40	274,170.00	2.58	6,580.00	51.60	265,790.00
Over 29½ not over 30	2.79	4,942.60	296,556.00	2.73	6,063.34	45.50	283,265.00
Over 39½ not over 40	2.94	4,268.06	341,444.80	2.90	5,400.00	36.25	317,450.00
Over 49½ not over 50	2.91	3,808.21	380,821.00	2.94	4,940.00	29.40	348,470.00