

22nd July 2019

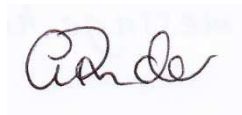
Dear Councillor,

You are summoned to attend the Ordinary meeting of the Parish Council to be held on Monday 29th July 2019, in the Elm Room at the Village Hall, commencing at 7.30pm.

I attach an agenda, relevant minutes, and the Clerk's Report.

Please find time to read through the information before the meeting, making any notes you need to against each item. If you have any queries prior to the meeting please do not hesitate to contact me.

Yours faithfully,



G. Pinder
Clerk to the Council



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RAINHILL PARISH COUNCIL AGENDA
29th July 2019

1. To receive apologies for absence
2. To receive declarations of interest from members
3. To consider and approve the minutes of the Ordinary Meeting held on 17th June 2019
4. To receive Police monthly statistics report – for information only
5. To note the contents of the Clerk's Report– for information only
6. To consider the following Planning Applications and note any actions taken:
P/2019/0442; P/2019/0472; P/2019/0487; P/2019/0431; P/2019/0468; P/2019/0470;
P/2019/0486; P/2019/0490; P/2019/0505; and P/2019/0528.
7. To authorise the accounts payable (list included in report)
8. To consider actions on Open Spaces
9. To consider request to hire Holt Lane playing fields
10. To consider request from Rainhill United for long term lease at Albert Fellowes Park
11. To consider the criteria for the Good Citizenship Award
12. To consider the Parish Council's Facebook and web pages
13. To consider new signatories for the TSB Account
14. To approve the quarterly budget report and bank reconciliation
15. To consider a review of Standing Orders to amend public participation
16. To consider request for new container at Holt Lane
17. To consider request to recommission showers at Albert Fellowes Park
18. To consider the creation of a 'Mental Health & Disabilities' working group
19. To consider the feasibility of a VE Day Commemoration
20. To consider inviting a representative from Rainhill High School to be a Youth Ambassador for the Parish Council
21. To consider residents comments and complaints
22. To receive reports from member representatives on local organisations:
 - a) Public Open Spaces
 - b) Village Hall Management Committee
 - c) Rainhill Railway & Heritage Society
 - d) Merseyside Association of Local Councils
 - e) Rainhill Gala
 - f) 4F Centre
23. Date & Time of Next Meeting:
2nd September 2019, 7.30pm

RAINHILL PARISH COUNCIL – MINUTES
17th JUNE 2019

At a meeting of the Parish Council held at 7.30pm on Monday 17th June 2019 at Rainhill Village Hall, the following were present:

Cllrs: G. Barker, I. Brown, A. Daniels, D. Greaves, D. Hendrick, A. Howitt, A. Lerner, G. Roberts, S. Roscoe, M. Rothwell, K. Stevenson-Black, J. Tasker, G. Ward, W. Williams.

3 members of the public were present.

19.56 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr W Williams.

19.57 DECLARATIONS OF INTEREST

No declarations of interest were made.

19.58 MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 13th MAY 2019

It was resolved that the minutes of the Annual Parish Council Meeting held on the 13th May 2019 should be approved and signed by the Chair as a correct record.

19.59 MINUTES OF THE ORDINARY MEETING HELD ON 13th MAY 2019

It was resolved that the minutes of the Ordinary Parish Council Meeting held on the 13th May 2019 should be approved and signed by the Chair as a correct record.

19.60 TO RECEIVE MERSEYSIDE POLICE MONTHLY STATISTICS REPORT

Resolved that the report of the crime statistics for Rainhill be noted. Cllrs Greaves and Tasker had met with the Police. A pod was to be present at Houghton Street on 18.6.19 raising awareness of crime prevention. Residents were encouraged to report all crime through the 101 Police contact line or social media, to ensure every incident was recorded.

19.61 CLERK'S REPORT

It was resolved that the contents of the Clerk's report be noted and that the tour of open spaces would be held on Monday 1st July commencing at 6.30pm. Cllr Tasker would be emergency contact during the Clerk's absence.

19.62 PLANNING APPLICATIONS

It was resolved to note the following actions taken in relation to planning applications:

The following applications be left to neighbourhood consultation and that no additional comments be submitted:

P/2019/0312 - Loyola Hall, Warrington Road, listed building consent for the creation of external staircase to incorporate new entrance.

P/2019/0311 - Loyola Hall, Warrington Road, external staircase to incorporate new entrance.

P/2019/0360 - Loyola Hall, Warrington Road, consent to display 2no externally illuminated fascia signs to front entrance wall.

P/2019/0339 - Loyola Hall, Warrington Road, listed building consent to display 2no externally illuminated fascia signs to front entrance wall.

P/2019/0381 - 576A Warrington Road, to replace existing windows to first floor flat above retail unit.

P/2019/0390 - 660 Warrington Road, detached garage.

RAINHILL PARISH COUNCIL – MINUTES
17th JUNE 2019

P/2019/0397 - Rainhill High School Media Arts College, Warrington Road, erection of mono-pitched single storey building to incorporate 2no classrooms, 2no storage rooms within the existing sports block quad.

P/2019/0414 - 15 Porter Close, single storey front extension and single storey rear extension.

P/2019/0422 - 1 Sandhurst Road, erection of a two storey side, single storey rear and front porch extensions.

P/2019/0426 - 21 Old Lane, certificate of lawfulness for erection of single storey rear extension.

An objection had been submitted to the following applications:

P/2019/0346 - Sandy Carr Farm, Farmhouse Hall Lane, erection of a single storey rear extension along with a single storey front extension, and

P/2019/0349 - Sandy Carr Farm Farmhouse, Hall Lane, erection of a two storey annexe.

19.63 ACCOUNTS FOR PAYMENT

It was resolved that the following items were approved for payment:

Payee	Description	Amount	Ref
D. Milner	Haulage of Rocket for celebration weekend	4440.00	TFR379
Water Plus	AFP Playing Fields – June	174.44	DD
Water Plus	Holt Playing Fields – June	6.33	STO
Npower	Martin Close (Holt) - June	41.00	STO
Scottish Power	Deepdale Drive (AF Park) - June	10.00	STO
St Helens Council	Wildflower sowing & maintenance	1947.14	TFR374
St Helens Council	Remembrance Day Road Closure 2018	392.00	TFR375
G Pinder	Telephone	15.00	
	Salary - June (less Tax, NI & Pens)	1190.06	
	Flowers for Telephone Kiosk	55.00	
	Printer Inks	15.65	
		1275.71	TFR376
Merseyside Pension Fund	LGPS – June	332.08	TFR377
HMRC	Tax & NI (Apr - Jun)	710.24	TFR380
Vinyline	Updating Honours Board	48.00	TFR381
Pro Event	Security for Rocket 190	3975.44	TFR382
Parish & Town Training, Lancashire	Effective Meetings Workshop x2	50.00	085
LALC	LALC Annual Conference x1	35.00	086
Unity Trust Bank	Bank Charges	18.00	DD
Village Hall	Balance of 2018/19 Grant	515.14	TFR383

19.64 TO CONSIDER THE ACTIONS OF THE ROCKET 190 GROUP

Resolved that the actions of the Rocket 190 Group be noted. A meeting would be held on 21st October, 7.30pm to establish the Rocket 200 Steering Group. Members of the Rocket 190 Steering Group would be invited, together with all those expressing an interest in volunteering.

19.65 TO CONSIDER THE POSITION OF TWO TREES IN THE TREE PLANTING PROJECT

Resolved that no further trees would be planted as part of this project, due to excessive cost. Grants would be sought from Woodland Trust for planting in alternative locations, this would be given further consideration at the next meeting.

RAINHILL PARISH COUNCIL – MINUTES
17th JUNE 2019

19.66 TO CONSIDER THE PROVISION OF PLAY EQUIPMENT AT ALBERT FELLOWES PARK

Resolved to defer a decision on this item until after the tour of open spaces.

19.67 TO CONSIDER REQUEST TO HIRE HOLT LANE PLAYING FIELDS

Further information was required to assess the request. Resolved that the applicant be invited to meet with the Parish Council, possibly at the tour of open spaces.

19.68 TO CONSIDER REQUEST FROM RAINHILL UNITED FOR LONG TERM LEASE AT ALBERT FELLOWES PARK

Resolved that the Parish Council has no objection to a long-term agreement with Rainhill United at Albert Fellowes Park, subject to a number of criteria to be agreed. Rainhill United be invited to meet with the Parish Council to discuss the criteria.

19.69 TO CONSIDER A SERVICE TO MARK MERCHANT NAVY DAY

Resolved that a service would be held at 6pm on 3rd September 2019 to mark Merchant Navy Day.

19.70 TO CONSIDER THE CRITERIA FOR THE GOOD CITIZENSHIP AWARD

Resolved that the members of the Good Citizenship Award panel discuss proposed changes to the criteria for eligibility and report back to the next Parish Council meeting.

19.71 TO CONSIDER THE PARISH COUNCIL'S FACEBOOK AND WEB PAGES

Resolved that Cllrs. Rothwell, Stevenson-Black and Williams discuss a series of guidelines and standards for the operation of the Parish Council's social media activity and report back to the next Parish Council meeting.

19.72 TO CONSIDER RESIDENTS COMMENTS AND COMPLAINTS

Resolved that the complaints in the agenda report be noted and:
The issue of litter be considered following an assessment of:

- The number and location of existing bins
- The cost of provision and feasibility of recycling bins and dog waste bags
- St.Helens Council's current bin collection regime
- The cost of private collection contracts

The item would be considered further at a future meeting.

The issue of anti-social behaviour at Houghton Street would be monitored. Consideration would be given to making the area less attractive for ball games; Ward Councillors would use their social media pages to inform parents of issues being caused; and the PCSO would be asked to patrol the area throughout the school holiday period.

The availability of gas canisters was a national problem but no legislation existed to prevent their availability. It was considered that a campaign to raise awareness of the dangers of the use of gas canisters was needed and an item would be added to the next agenda to discuss how to take this forward.

A meeting would be arranged with Rainhill High School to discuss a number of new initiatives.

Issues regarding a dog exercise facility and 5 aside play pitch would be added to the next agenda.

RAINHILL PARISH COUNCIL – MINUTES
17th JUNE 2019

19.73 TO RECEIVE REPORTS FROM MEMBER REPRESENTATIVES ON LOCAL ORGANISATIONS

Resolved that the Council noted the following reports:

- Public Open Spaces: All items had been discussed on the agenda.
- Village Hall Management Committee: Contact had been established with the group. Cllrs Hendrick and Tasker would also like to attend.
- Rainhill Railway & Heritage Society: the next meeting was scheduled for 1st July.
- Merseyside Association of Local Councils: Cllr Rothwell to attend next meeting, date to be confirmed.
- Rainhill Gala: Cllr Lerner would attend the next meeting on 10th July. The Parish Council requested that appreciation for the contribution of the Gala Committee to the Rocket 190 celebrations be expressed.
- 4F Centre: Cllrs Greaves and Tasker had attended their first Committee meeting on 6.6.19. The centre was well utilised but would benefit from more exposure on social media. CCTV cameras were to be fitted internally together with an external security light to the rear. The centre was financially stable, but additional fund raising events were being considered to boost funds. Youth Club facilities had been suggested but needed further investigation to ensure adequate management.

19.74 DATE & TIME OF NEXT MEETING

It was resolved that the next ordinary meeting would be held on Monday 29th July 2019, starting at 7:30pm, the venue being Rainhill Village Hall.

The meeting closed at 9.27 pm.

Chair of the Parish Council
29th July 2019

Police Report

Merseyside Police Report for Rainhill Parish Council Meeting Monday 29th July 2019
 Area: Rainhill Month: June 2019

	2018	2019	Diff	% Diff	Description
Burglary Business & Community	0	0	0	0	
Burglary Residential	2	4	2	100	1)Garage door opened 01-30 hours- noise heard - male ran off - nothing stolen - Stephenson Grove 12/6/19 2)Screw driver used to open front door- no access gained - Stephenson Grove - 12/6/19 3)Access gained through open window - nothing stolen - Kendal Drive
Criminal Damage	6	2	-4	-67	1)Graffiti scratched onto door following a disagreement - Station Street 2)Unwitnessed damage to cricket equipment - Victoria Terrace
Drugs	3	1	-2	-67	1)Parcel containing cannabis intercepted - Warrington Road
Other Theft	3	4	1	33	1-3)Fuel put into vehicles x 3 - no attempt to pay - Shell - Warrington Road 4)Mobile phone stolen from blazer pocket - Rainhill High
Public Order	8	5	-3	-38	1)Verbal abuse & veiled threats to resident by 3 males aged 14-16 - Tasker Terrace 2)Youths reported to be causing a nuisance at Pizza outlet - View Road 3)Offender attends victims home threatening violence - Renwick Avenue 4)Suspect threatens victim with a kitchen knife - Warrington Road 5)Victims car punched & verbal abuse during incident with 2 vehicles - Rainhill Stoops roundabout
Robbery Business	0	0	0	0	
Robbery Personal	0	0	0	0	
Theft Bike	0	0	0	0	
T.F.M.V.	2	2	0	0	1Sunglasses and money taken from vehicle broken into by unknown means - Goldsworth Fold 2)Theft from an insecure vehicle - First Avenue
Theft Shop	1	2	1	100	1)Theft of sweets by school child - when confronted by staff was verbally abusive - Co-op 2)Theft of alcohol & coffee - Bargain Booze
T.O.M.V.	2	0	-2	-100	
Vehicle Interference	0	0	0	0	
Total	27	20	-7	-26	
ASB	10	11	1	10	

RAINHILL PARISH COUNCIL - CLERK'S REPORT

JULY 2019

The Clerk's report is in two parts:

- The first part relates to actions that have already been taken. These items will not have a corresponding Agenda item and shouldn't need any further discussion.
 - The second part relates directly to Agenda items and is intended to assist any discussion of Agenda items. These notes are for information only and should only be discussed as each Agenda item is reached.
-

PART 1 - ACTIONS TAKEN

5. CLERKS REPORT

All actions resulting from resolutions made at the 17th June ordinary meeting have either been completed or are in progress. Additionally I can report the following:

5.1 MERCHANT NAVY DAY

A service has been arranged for Tuesday 3rd September, 6.00pm at St. Ann's Church. If the weather allows, the Red Ensign will be hoisted on the flagpole. Tea and coffee will be inside the Church. Representatives from Liverpool Seafarer's Mission have been invited to speak.

PART 2 - AGENDA ITEMS – SUPPLEMENTARY NOTES

6. PLANNING APPLICATIONS

The following applications have been assessed by the planning applications advisory group and comments submitted as indicated:

A representation has been submitted to the following applications:

P/2019/0442 Works to crown lift 3no trees covered by a Tree Preservation Order, 20 Owen Road

P/2019/0472 Single storey rear extension to the existing attached garage, 5 Badgers Close

P/2019/0487 Demolition of existing garage and erection of 2no cabins, Loyola Hall, Warrington Road

No comment has been submitted for the following applications and the closing date for comments will have passed at the time of the meeting:

P/2019/0431 Cladding of existing building to cover render, Rainhill Guide House, Old Lane.

P/2019/0468 Single story rear extension, 5 Allendale Avenue.

P/2019/0470 Single storey rear extension projecting 6m from the rear, 4m high overall, and 2.4m to the eaves, 391 Warrington Road.

P/2019/0486 Listed building consent for replacement windows, Deans House Farm, Blundells Lane.

P/2019/0490 Single storey rear extension, 34, St Winifred Road.

P/2019/0505 Single storey extension to side and rear elevation, 28 Knowsley Road.

No comment has yet been submitted for the following application, the closing date for comments will still be open at the time of the meeting:

P/2019/0528 First floor side extension, single storey rear extension along with conversion of existing garage into a habitable room, 28 Goldsworth Fold

The Council should note the actions taken.

7. TO AUTHORISE ACCOUNTS FOR PAYMENT

Payee	Description	Amount	Ref
Water Plus	AFP Playing Fields – July	112.58	DD
Water Plus	Holt Playing Fields – July	6.33	STO
Npower	Martin Close (Holt) - July	41.00	STO
Scottish Power	Deepdale Drive (AF Park) - July	10.00	STO
Parish & Town Training, Lancashire	New Cllrs Workshop x2	126.00	087
G Pinder	Telephone	15.00	
	Salary - July (less Tax, NI & Pens)	1190.26	
	Photocopying	4.25	
		1209.51	TFR384
Merseyside Pension Fund	LGPS – July	332.08	TFR385
Alpha Metals	3 Train Screens for Houghton Street	450.00	TFR386
Science Museum	Loan of Rocket Locomotive	792.00	TFR387
St.Helens Council	Election Expenses	8004.84	TFR388
Water Plus	AFP Playing Fields – Aug	112.58	DD
Water Plus	Holt Playing Fields – Aug	6.33	STO

Npower	Martin Close (Holt) - Aug	41.00	STO
Scottish Power	Deepdale Drive (AF Park) - Aug	10.00	STO
G Pinder	Telephone	15.00	
	Salary - Aug (less Tax, NI & Pens)	1190.26	
		1205.26	TFR389
Merseyside Pension Fund	LGPS – Aug	332.08	TFR390

The Council should consider approving the above payments.

8. TO CONSIDER ACTIONS ON OPEN SPACES

Several issues have arisen for consideration concerning public open spaces, these include:

- A tree planting project;
- Provision of play equipment at Albert Fellowes Park;
- Provision of a dog play area;
- Provision of a multi-use games area;
- Any actions arising from the tour of open spaces; and
- Provision of allotments.

In order to give these full consideration it is recommended that discussion be deferred to a meeting of the Open Spaces working group, a report of the findings to be brought back to Parish Council at a future date. If other Councillors wish to contribute to the discussions they are invited to attend. The date for the meeting needs to be agreed. However, if members wish to deal with any of the items at this meeting they may do so.

The Council should consider deferring discussion on the items to the Open Spaces Working Group, and agreeing a suitable date for its meeting.

9. TO CONSIDER REQUEST TO HIRE HOLT LANE PLAYING FIELDS

This item was deferred from the Parish Council meeting in June. Since that time a tour has been undertaken of all open spaces and an informal meeting held with the enquirer.

Members will recall at that a request has been received to operate fitness boot camp sessions on Holt Lane playing fields. The fields are owned by St.Helens Council and leased to the Parish Council, who then hire them to Rainhill Rockets Football Club.

Initial consultation has been undertaken with St.Helens Council and with Rainhill Rockets who currently hire the pitches. Concerns surrounding issues of parking, wear and tear on the pitches, disturbance to neighbours, and potential conflict of use have been considered.

This is the first request of its kind in Rainhill, however, similar requests have been made to St.Helens Council, which are dealt with by completion of an event plan and production of a risk assessment. Advice sought from the Society of Local Council Clerks recommended an application for a license, including details of qualifications, a risk assessment and training session details. An application form and terms & conditions have been drafted and circulated for comment.

There is also the issue of whether a fee should be charged. St.Helens do not charge for such use, however, other Councils charge a hire fee to pay towards maintenance of the ground. The Council could consider an admin charge to process the licence application, or may wish to have a hire agreement.

If the Parish Council are minded to grant consent to the proposed use, it is recommended that the applicant be requested to complete the application form, once approved for consideration. Given that there is no previous experience of a boot camp in Rainhill, it is recommended that consent initially be granted for a temporary period to end of December to assess the impact of the proposal. Subject to no adverse effects a longer consent could be considered in the future.

The Council should consider if it wishes to grant consent to the proposed boot camp and, if so, whether initially this should be for a temporary period and whether any fee will be charged.

10. TO CONSIDER REQUEST FROM RAINHILL UNITED FOR LONG TERM LEASE AT ALBERT FELLOWES PARK

This item was deferred from the Parish Council meeting in June to allow for a meeting with the Chair of Rainhill United (RU).

At a meeting on 15th July the following details were agreed:

Rainhill Parish Council had no objection to entering into a long term lease agreement for hire of playing pitches at Albert Fellowes Park, subject to the following caveats:

- that any future maintenance charges (if transferred from St.Helens Council) are met by RU, or that maintenance is undertaken by the club itself, i.e. that the Parish Council will not bear the cost of maintaining the fields to football pitch standard; and
- that all areas of the fields remain publicly available at all times (excluding match times), and that access will not be restricted to any areas.

That members of Rainhil Parish Council would be invited to sit on Rainhill United's Committee.

A draft lease agreement would be prepared by Rainhill United and submitted for consideration.

The Council should confirm whether it wishes to enter into a long term lease agreement with Rainhill United at Albert Fellowes Park.

11. TO CONSIDER THE CRITERIA FOR THE GOOD CITIZENSHIP AWARD

A review has been undertaken of the Good Citizenship Award scheme. Several recommendations have been put forward for approval:

That two new categories be introduced promoting nominations for young people of primary school age and for secondary school age;

That the eligibility criteria for nominees be extended to any person either living in, or outside Rainhill; and

That those excluded from nomination be restricted to existing Parish and Borough Councillors plus paid employees of the Parish Council.

The details of the procedures to implement these changes will be considered by the Good Citizenship Award Group.

The Council should consider approving the amendments to the Good Citizenship Award scheme.

12. TO CONSIDER THE PARISH COUNCIL'S FACEBOOK AND WEB PAGES

The Parish Council are undertaking a review of the operation and content of their social media pages. A report will be presented to the Council for consideration.

The Council should consider the contents of the report and accept its recommendations.

13. TO CONSIDER NEW SIGNATORIES FOR TSB BANK ACCOUNT

The Parish Council has a bank account with TSB, and the signatories need to be updated. Currently there are three signatories: the Clerk and two Parish Councillors. It is recommended that at least two Parish Councillors volunteer to be signatories. This account is administered only in paper/hard copies, there are no internet transactions.

The Council should nominate two new signatories for the TSB account.

14. TO APPROVE THE QUARTERLY BUDGET REPORT AND BANK RECONCILIATION

A quarterly budget report is attached at appendix 1, to provide an update on the financial position. Any major variance in the expenditure in relation to the budgeted figure has been explained. A bank reconciliation has been prepared for signing by the Chair, copy also attached.

The figures show underspend on:

Administration and Public Open Spaces.

And overspend on:

Publicity – due to publication of the annual report early in the year, this will balance out; and

Development Reserves – reserves have been built up to pay for the Rocket 190 and expenses are now becoming due.

Should members wish to raise any questions / queries, if they could be emailed in advance of the meeting, I would be happy to prepare a response in time for the meeting.

The Council should note the current budgetary position and approve the report and bank reconciliation.

15. TO CONSIDER REVIEW OF STANDING ORDERS TO AMEND PUBLIC PARTICIPATION

The Parish Council's Standing Orders currently make provision for the public to participate at a Council meeting where prior arrangements have been made by giving 10 days' notice. It is proposed that this be amended to incorporate an open forum session at the beginning of each meeting to allow those members of the public present to raise any issues which may be causing concern.

This would require amendment to Standing Order 11 to remove the requirement to register and provide details prior to the meeting. The proposed amendments are contained in appendix 2.

The Council should consider the proposed amendments to the Standing Orders for approval.

16. TO CONSIDER REQUEST FOR NEW CONTAINER AT HOLT LANE

A request has been received from Rainhill Rockets Football Club to site a storage container adjacent to the changing rooms at Holt Lane playing fields.

A similar proposal has been placed before the Parish Council previously both in 2010 and 2016. In 2010 a temporary planning permission was obtained. The scheme generated significant objection from local residents, who considered the container would exacerbate anti-social behaviour in the vicinity. In total objections were submitted from 17 addresses in the form of 1 individual letter, 8 pro forma letters and 8 petition slips. Permission was granted but was not implemented due to cost.

In 2016, when the proposal was revisited, Rainhill Rockets were asked to undertake a public consultation exercise prior to submission of a planning application. An extensive area was consulted and only three responses were received. Two of them raised the issue of parking, the third only sought clarification on the exact positioning of the fence.

In October 2016, the Parish Council agreed to support Rainhill Rockets:

Resolved that subject to the backing of local residents being obtained, the Parish Council would support the submission of a planning application and would consider a grant towards provision of a storage container (MIN 831: 17.10.16)

Rainhill Rockets now feel that they are in a financial position to take this proposal forwards. If members are minded to support the proposal, it is recommended that a meeting be arranged with the Manager to discuss the details of the proposal and what, if any, financial assistance may be requested of the Parish Council.

The Council should consider if it wishes to support the proposal for additional storage at Holt Lane playing fields, and if so whether to set up a meeting.

17. TO CONSIDER REQUEST TO RECOMMISSION THE SHOWERS AT ALBERT FELLOWES PARK PAVILION

A request has been received from Rainhill Town Football Club to recommission the shower facilities at the pavilion at Albert Fellowes Park (AFP). Currently Rainhill Town (seniors) play on two pitches on AFP, and use the showers at Rainhill Recreation Club. However, due to congestion at the Recreation Club during the crossover between the Cricket and football seasons, other facilities are needed to accommodate fixtures. Rainhill Town indicate that the club would be willing to assist with any costs that may be involved. The requirement is for Saturday afternoon games, and some possible evening kick offs, when daylight allows.

In December 2017 a resolution was made by the Parish Council to decommission the shower facilities at both pavilions, Holt Lane and AFP. This was based on a lack of use by the junior sides, and the financial burden of upkeep, requiring monthly legionella testing costing £1236 per annum. The decommissioning work was undertaken in 2018 leaving all pipework in place, but draining down, to allow for reinstatement at a later date if needed. The decommissioning works cost £1890.00.

If the Council are minded to support this request, further investigations could be undertaken with Rainhill United, the current users, to ensure there is no conflict, and quotes could be obtained to assess the cost of reconnection. The ongoing cost and responsibility of Legionella Testing would also have to be borne in mind. If desired a meeting could be arranged with Rainhill Town to discuss any contribution they are able to make.

The Council should consider if it wishes to investigate further the request to recommission the shower facilities at Albert Fellowes Park.

18. TO CONSIDER THE CREATION OF A 'MENTAL HEALTH & DISABILITIES' WORKING GROUP

A request has been received to create a go to place for residents with mental illness and/or disabilities for support and guidance. Many people struggle to find the help and support they need and are entitled to. In order to give this further consideration it is recommended that a working group be established, with no less than 4 Councillors as this is a broad area.

An initial area for the group to consider is how the Council can contribute to Invisible Disabilities Week Oct 13-19 2019, and if possible bring a recommendation to the September meeting for consideration. Further information on Invisible Disabilities Week can be found at: <https://invisibledisabilities.org/seminarsandevents/invisible-disabilities-week/>

The Council should consider establishing a Mental Health and Disabilities Working Group, agreeing its membership and date of first meeting.

19. TO CONSIDER THE FEASIBILITY OF A VE DAY COMMEMORATION

Next year will mark the 75th anniversary of VE Day. In order to commemorate this anniversary, the May Day bank holiday will be moved back four days from Monday 4th May in order to coincide with VE Day on Friday 8th May. It has been suggested that the Parish Council consider initiating a community event for residents to celebrate this occasion.

In order to consider what form this event might take it is recommended that a VE Day Commemoration working party is established.

The Council should consider establishing a VE Day Commemoration Working Group, agreeing its membership and date of first meeting.

20. TO CONSIDER INVITING A REPRESENTATIVE FROM RAINHILL HIGH SCHOOL TO BE A YOUTH AMBASSADOR FOR THE PARISH COUNCIL

One of the Parish Council's ambitions is to see a closer relationship with the youth in the Parish and surrounding communities. To this end it is suggested that a role is created on the Parish Council to represent the voice of the youth of Rainhill. Together with ensuring the views of younger people are heard, it is hoped to create a pride in Rainhill going forward to the next generation.

As the role could not legally form part of the Parish Council, for constitutional reasons, it is suggested that the role be titled Youth Ambassador. The Youth Ambassador would be invited to speak at selected meetings and contribute to items on the agenda, and equally bring agenda items for consideration. Further, the Youth Ambassador could be invited to contribute to working groups where a significant youth element is involved.

The idea has been discussed with the Headteacher at Rainhill High who was fully supportive and keen to build stronger relationships between the pupils and the Parish Council. If members are minded to approve establishing the role of Youth Ambassador, discussions would be held on the process of electing a Youth Ambassador and the

duties they would be expected to fulfil. If approved, it is hoped that the process would commence after the summer break.

The Council should consider the principle of establishing the role of Youth Ambassador.

21. TO CONSIDER RESIDENTS COMMENTS AND COMPLAINTS

The Clerk has dealt with correspondence including those relating to:
The condition of the boundary adjacent to The Priory;
Anti-social behaviour on Albert Fellowes Park;
Potential to provide digital signage for commercial properties in the village centre;
A request for assistance in the upkeep of the alleyway adjacent to Park Avenue.
If members would like further details on any of the above complaints please let me know.

Members may wish to consider the following complaint further:

Disruption to neighbours adjoining Swan Farm Garden from footballs

A phone call was received from the daughter of an elderly resident who backs onto Swan Farm Gardens. The resident is frequently disturbed by footballs entering his garden when miss hit on the playing field to the rear. The issue disrupts his enjoyment of his garden, and could potentially be dangerous. The resident feels that the situation is exacerbated by the presence of a low hanging tree on the field. The tree is oddly shaped, its trunk running horizontally providing a convenient seating area. The resident feels that if this tree were removed it may discourage youths gathering and alleviate the issue. An alternative suggestion is that a 'no ball games' sign could be erected. The resident would welcome any assistance available in preventing the problem of balls entering the garden.

The Council should consider if further action is needed.

22. TO RECEIVE REPORTS FROM EXTERNAL GROUPS

- a) Public Open Spaces
- b) Village Hall Management Committee
- c) Rainhill Railway & Heritage Society
- d) Merseyside Assoc. of Local Councils
- e) Rainhill Gala
- f) 4F Centre

The Council should note the reports.

23. DATE AND TIME OF NEXT MEETING

2nd September 2019, 7.30pm
14th October 2019, 7.30pm

**Rainhill Parish Council
Budget Monitoring Report 2019/20**

Item of Expenditure	Budget for this period	Actual Spend this period	Expenditure April - June 2019		Variance from Budget (£)	Variance from Budget (%)	Explanation for Major Variances (>£500)
			Budget for 2019/2020	Budget for 2019/2020			
1. Association of Local Councils	275	0	1,100		-275	N/a	Premium paid in lump sum will balance throughout the year
2. Wages/Salaries - Gross	4,200	4,239	16,800		39	1	
3. Employer NI & Pension Payments	1,125	1,038	4,500		-87	-8	
4. Administration	875	246	3,500		-629	-72	No major admin expenses to date
5. Insurance	475	0	1,900		-475	-100	Premium paid in lump sum will balance throughout the year
6. Public Open Spaces	2,750	170	11,000		-2,580	-94	Problems with water payments at present
7. Rainhill Village Hall	2,839	515	11,354		-2,323	-82	Fixed grant - will balance at year end
8. Contingency	1,250	0	5,000		-1,250	-100	It is contingency
9. Environmental Improvements (+S137)	3,625	3,026	14,500		-599	-17	No grants sought, etc.
10. Election Expenses/Reserves	3,250	0	13,000		-3,250	0	Expenses due next quarter
11. Good Citizenship Award	200	0	800		-200	-100	Expenditure incurred in February 20
12. Charter Mark/Publicity	750	2,195	3,000		1,445	193	Expenditure is always front loaded Will balance throughout year
13. Website Improvements	250	0	1,000		-250	-100	Ongoing project
14. Development Reserves	750	7945.34	3,000		7,195	959	Expenses for Rocket 190 now becoming due
15. VAT	875	2181.93	3,500		1,307	149	High due to Rocket expenses
Totals to End of June 2019	£23,489	£21,557	£93,954		£1,932		

Income April - June 2019

Remitter	Precept	Pitch Hire	Other	TOTAL INCOME	VAT Refund	Explanation
20/04/19 St Helens Council	34,170			34,170		Precept Part 1 of 2
26/06/19 HMRC				-	2,775	VAT Refund
23/06/19 St Helens Council	34,170			34,170		Precept Part 2 of 2
Totals to End of June 2019	£68,340			£68,340	£2,775	

BANK ACCOUNTS / BANK RECONCILIATION

BANK RECONCILIATION AS AT 30 June 2019:-

BALANCE B/F:	80513.84	CURRENT ACCOUNT BALANCE	103052.78
plus		plus	
TOTAL RECEIPTS	70814.97	TSB HOLDING ACCOUNT	36000.00
less		less	
TOTAL PAYMENTS	21556.78	UNPRESENTED CHEQUES	9280.75
BALANCE c/f	<u>129772.03</u>		<u>129772.03</u>

Meeting held on 29th July 2019

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Chairman

PUBLIC PARTICIPATION AT MEETINGS

Extract from Rainhill Parish Council Standing Orders No.11

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion. A resident's participation session will be held at the beginning of each meeting subject to the following conditions:

- (a) Residents of the parish (including individuals with business in the parish) who are aged over 16 are welcome to contribute their views in relation to items within the competency of the Council, in a resident participation session at ordinary meetings.
- ~~(b) To facilitate a response, residents wishing to speak shall give written notice of that intention by contacting the Clerk no less than 10 working days before an ordinary meeting, indicating the topic they wish to raise and outlining any questions.~~
- ~~(b)~~ Where a request to speak is considered inappropriate or ultra vires, the Chair will rule the request out of order.
- ~~(c)~~ The resident participation session shall not normally exceed fifteen minutes, unless otherwise directed by the Chair.
- ~~(d)~~ The resident participation session will usually commence at 19:30 after the opening of the meeting, before commencement of business.
- ~~(f) If no authorised speakers have registered to speak, the meeting will resume with the next agenda item.~~
- ~~(e)~~ A resident shall speak for up to three minutes.
- ~~(h)~~ A question asked shall not require a response at the meeting, nor start a debate. The Chair of the meeting may direct that a written or oral response be given. The Chair shall determine the form of the Council's response.
- ~~(g)~~ A brief summary record of a resident participation session shall be included in the minutes of that meeting.
- ~~(h)~~ Speakers will be listed in order of receipt by the Clerk of the request to speak, unless the Chair determines a different order will better assist debate
- ~~(k)~~ A person shall stand when requesting to speak and when speaking (except when a person has a disability or is likely to suffer discomfort). The Chair may at any time permit an individual to be seated when speaking.
- ~~(j)~~ The session will be Chaired by the Council Chair, or another person selected to undertake that role for that session.
- ~~(m)~~ Any person speaking at a meeting shall address their comments to the Chair.
- ~~(n)~~ Only one person is permitted to speak at a time. If more than one person wishes to speak, the Chair shall direct the order of speaking.
- ~~(e)~~ Individuals present shall respect the Chair's rulings. If they do not, the Chair may progress to the next resident and/or shall conclude the session and take steps to continue with the Council's ordinary business.
- ~~(p)~~ Any urgent matters raised will be referred to the Executive Committee for speedy resolution or referral to the next meeting.

Note: In exceptional circumstances, the Chair may propose to the meeting to adjust aspects of these standing orders for the better conduct of business.