

**RAINHILL PARISH COUNCIL – MINUTES**  
**19<sup>th</sup> March 2012**

At a meeting of the Parish Council held on Monday 19<sup>th</sup> March 2012 at Rainhill Village Hall, the following were present:

Cllrs: B. Almond, J. Carroll, M. Donovan, J. Doyle, L. Glover, S. Glover, B. Grunewald, B. Heydon, D. Kelly, J. Kelly, C. Moore and W.M. Wood.  
Also present: 2 residents.

The Chair requested the Council observe a minutes silence in memory of Gordon Jamieson.

It was resolved that items numbered 5, 10 and 13 on the Agenda be discussed in a closed session with any resolutions of the Council being minuted in the usual way.

**110. APOLOGIES FOR ABSENCE**

Cllrs J. DeAsha and P. Lynch.

**111. DECLARATIONS OF INTEREST**

None.

**112. MINUTES OF MEETING HELD ON 23<sup>rd</sup> JANUARY 2012**

The minutes of the Ordinary Parish Meeting held on 23<sup>rd</sup> January 2012 were agreed as a correct record.

**113. POLICE REPORT**

None.

**114. CLERK'S REPORT**

The Clerk reported on actions taken relating to resolutions made and issues raised.

It was resolved that the Clerk will write to thank the defence witnesses who kindly agreed to appear for Rainhill Parish Council in the successful defence of a claim against the Council made by Mr M Fairclough.

**115. CORRESPONDENCE**

D Boston	Village Hall Grant
L Clarke, St Helens Council	4F Centre
imember Media Group	The Future of Cyber Security
D Bott, St Helens Council	Rainhill Parish Council Precept
Dialogue Matters	Conference and Training Events
NALC	Summary Report - NALC/NVCO/Compact Voice Survey Into Local Councils and The National Compact
PC J Moore	Parish Council Meeting

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Charities Commission	521295 - Childrens Playground
S Booth	Sign Enquiry
NALC	Legal Topic Note - Elections
123-reg	Newsletter
Merseyside Police	Home Watch Alert
imember Media Group	Conference
NALC	Legal Briefing - ICO Guidance
M Gelder	Merseyside Association Agenda & Minutes
Ordnance Survey	Application to join the PSMA
D Boston	Village Hall Finances
Haven Power	Supply of Electricity
Ordnance Survey	Application to join the PSMA
PSMA	PSMA Member Licence acceptance
LALC	The Big Jubilee Lunch 3 June 2012
Historic Towns Forum	Understanding Localism
Merseyside Pension Fund	Annual Returns 11/12
C Tigwell	Home Watch Alert
M Steward, Rainhill Rotary	Exchange Place
NALC	Conferences
V Long	SM Schofield
V Long	SM Schofield
D Boston	Village Hall Finances
Photocast	Order
B Wright, Barnardos	Rainhill Youth Centre - Security Alarm Line
P Byrne, Weightmans LLP	M Fairclough
N Harrington	Ritherup Lane, St Helens Council and Network Rail, footbridge works
K Williams, Calder Breaks	4F Building
St Helens Council	Decision: Land at Junction of Warrington Road and School Lane - Approved with conditions
St Helens Council	Decision: 63 Stoney Lane - Approved with conditions
St Helens Council	Decision: 14 The Meadows - Approved with conditions
St Helens Council	Decision: 637 Warrington Road- Approved with conditions
P Byrne, Weightmans LLP	M Fairclough
Sage One	Online Accounts and Payroll Services
N Hamilton, St Helens Council	Unauthorised Advertisements
PSMA	PSMA on-line service
PSMA	Membership Confirmation
T Robinson, Recognition Plaques	Good Citizenship Award Plaque
K Williams, Calder Breaks	4F Building

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N Harrington	Ritherup Lane, St Helens Council and Network Rail, footbridge works
Royal Mail	Improved Bulk Mail Portfolio
T Yate, Rainhill Town	Ritherup Lane, St Helens Council and Network Rail, footbridge works
Glasdon	Products for Local Councils
E Attewell	Lifecoach Directory
A Gaffney, St Helens Council	Disabled Access Gate Memorial Plaque
T Robinson, Recognition Plaques	Good Citizenship Award Plaque
Photocast	Memorial Plaque
Streetwise	Planning Maps
Emapsite	Login
N Harrington	Ritherup Lane, St Helens Council and Network Rail, footbridge works
St Helens Council	Local Development Framework - Submission of Core Strategy Changes
N Thompson, Rainhill Town	Ritherup Lane, St Helens Council and Network Rail, footbridge works
C Oldfield	St Anns Millennium Centre
Norris & Fisher	Insurance for Local Councils
T Jones, St Helens Council	Rainhill Park changing rooms
N Thompson, Rainhill Town	Network Rail works
I McCue, Graphic Press	Rainhill Parish Council Annual Report
G Bruffell, LDS Ltd	Rainhill Parish Council Annual Report
H Collins, North West Housing Federation	North West Leadership Conference
NALC	E-bulletin
C Tigwell	K7 (Red) Telephone kiosks
furniture@work	February 2012 Issue
imember Media Group	Cyber Security Latest News
M Carter	Information
HAGS	Octavia
NALC	New Policy Consultation Briefings
Dialogue Matters	Good Practice Stakeholder Participation Training
HMRC	Employer Payment Booklet 2012/13
Ashish	Website Design & Development Services
B Wright, Barnardos	Rainhill Youth Centre - Security Alarm Line
Sport England	Application Form Registration
D Boocock, St Helens Council	Funding Support
Merseyside Police	Car Crime Alert
J Dutton, St Helens Council	Footbridge at Rainhill Station from Tasker Terrace to Victoria Street

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N Harrington	Ritherup Lane, St Helens Council and Network Rail, footbridge works
C Orr	ATCM Membership offer
NALC	New Policy Consultation Responses
Party Plastics	Order
S Wakelin, St Helens Council	Ritherup Lane, St Helens Council and Network Rail, footbridge works
N Harrington	Ritherup Lane, St Helens Council and Network Rail, footbridge works
D Whitley	Footbridge at Rainhill Station from Tasker Terrace to Victoria Street
Historic Towns Forum	February 2012 e-news
Ordnance Survey	PSMA User Group
NALC	New Legal Briefing - S137 Expenditure Limit for 2012-13
Sustainable Gov Ltd	Focus on Teignbridge Councils sustainability efforts
L Clarke, St Helens Council	4F Centre Telephone Lines
123-reg	February offers
St Helens Council	Exchange Place Grass Cutting Apr-Oct 2012
United Utilities	Change of Bank details - Deepdale Drive
United Utilities	Change of Bank details - Holt Playing Fields
N Harrington	Ritherup Lane, St Helens Council and Network Rail, footbridge works
D Boocock, St Helens Council	Use of Holt Playing Fields
LALC	NALC Briefings, LCTP Chairmanship Workshop
E Hrycan, St Helens Council	Invitation from Parish Council
Merseyside Police	February Newsletter
N Harrington	Ritherup Lane, St Helens Council and Network Rail, footbridge works
L Clarke, St Helens Council	4F Centre Telephone Lines
M Roberts, St Helens Council	Invitation from Parish Council
NALC	New Legal Briefing - Prayers at Council Meetings
Ordnance Survey	PSMA Newsletter - February 2012
Sustainable Gov Ltd	Protecting the Frontline is a Backward Step
G Ericson	Rainhill Village Hall car park
NALC	E-Bulletin
Harrington Property Services	Network Rail Access Agreement for Rainhill Park
Clerks & Councils Direct	March 2012 Issue
P Byrne, Weightmans LLP	M Fairclough
Merseyside Pension Fund	New Employee Contribution Bands 2012/2013

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K Harvey, St Helens Council	St Helens Sports Development E-Newsletter
LALC	New Councillors & Clerks Course
HAGS	New Funding Service
Lamps&Tubes	Bunting
NALC	New Policy Consultation - Neighbourhood Planning Referenda
BDO	Audit Briefing - Winter 2012
Photocast	Memorial Plaque
S Wakelin, St Helens Council	Ritherup Lane, St Helens Council and Network Rail, footbridge works
Sustainable Gov Ltd	Buying British
NALC	New Legal Briefing - Fast track general power of competence to permit prayers at Council Meetings
Charities Commission	Communication for trustees
123-reg	Newsletter
Lamps&Tubes	Lamp Post Mounting Kit
W Taylor, North West Housing Federation	North West Leadership Conference
St Helens Council	Landlords Consent to sublet for a site compound to Network Rail
Sutcliffe Play	Spring Offer
HMRC	Important Information for Employers
J Gerrard	Parish Council Meetings
S Perry	Jubilee & Olympic Games Celebrations
Lamps&Tubes	Bunting, Banners & Flags
D Whitley, Civic Society	Car Park & Houghton Street seats
D Whitley, Civic Society	Rainhill in Bloom
LALC	Information from NALC
M Roberts, St Helens Council	TPO 170 Owen Road
B Wright, Barnardos	Rainhill Youth Centre - Security Alarm Line
J Gerrard	Parish Councillors
imember Media Group	Must Attend Conference
N Ryan, Kazoo	Adopt a Kiosk
M Johnson, BT	Rainhill kiosk contract
L Clarke, St Helens Council	4F Centre Telephone Lines
C Tigwell	K7 (Red) Telephone kiosks
Plantscape	2012/13 Brochure
K Langley	Holt Lane football pitches
St Helens Council	Decision: Land adjacent to 1 Dee Road - Approved with conditions
St Helens Council	Decision: Rainhill Railway Station Eastern Footbridge - Approved with conditions
St Helens Council	Decision: Rainhill Railway Station - Approved with

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	conditions
P Byrne, Weightmans LLP	M Fairclough
North West Housing Federation	Northern Voice
Sustainable Gov Ltd	Would financial transaction tax cripple London economy?
PSMA	User Group
Historic Towns Forum	High Street Review and Revivification of Historic Cores
Merseyside Pension Fund	Changes to LGPS Regulations
G Cleary	Village entry rules
furniture@work	March 2012 Issue
SLCC	Branch Conference - Crewe
R Hobson, Kazoo	Adopt a Kiosk
C Tigwell	Red Telephone Box Jubilee Interior
Pennine Playgrounds	Outdoor Fitness Equipment Roadshow
A Byrd, BT	Adopt a kiosk - 0151 431 0378
Merseyside Police	Rainhill March Newsletter
J Boden, St Helens Council	Rainhill Park Changing Rooms
Sefton Council	Joint Merseyside & Halton Waste Development Plan Document
Norris & Fisher	Local Council Insurance
D Whitley	Rainhill in Bloom 2011
Barrow & Cook	Land at Exchange Place
BT	Agreement for the Sale and Purchase of Telephone Kiosk
P Byrne, Weightmans LLP	M Fairclough
Came & Co	Peter Came Opening Statement
Jacqueline Hawkes	Jubilee & Olympic Torch Preparations
LCR	Local Council Review - Spring 2012
MPF Administration	PGP Universal Secured Message
NALC	Requests for Professional Advice from NALCs Legal Team
C Oldfield	St Anns Millennium Centre
Navigus Planning	What can the Localism Act do for us?
LALC	Emails
A Longworth, URS	Invitation to Stakeholder and Community Workshop for Bold Forest Park
C Oldfield	St Anns Millennium Centre
Land Registry	Notice of application to change an address for service
LALC	Newsletter March 2012
N Harrington	Ritherup Lane, St Helens Council and Network Rail, footbridge works
Network Rail	Network Rail Access Agreement - Cheque Payment
Barrow & Cook	Notice of application to change an address for service
D Boston	Village Hall Finances
Lamps&Tubes	Flag Mounted Kits and Party Packs
L Clarke, St Helens	4F Centre

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Council	
Jacqueline Hawkes	Jubilee & Olympic Torch Preparations
Sutcliffe Play	Playground re-fits
D Whitley	Skew Bridge
Merseyside EAD	Waste DPD submission on CD
Royal Mail	Product Comparisons
HAGS	Spring Clean
PSMA	Newsletter March 2012
C Tigwell	Skew Bridge
Sustainable Gov Ltd	Procurement challenges within energy efficiency
St Helens Council	Non-Domestic Rates - Rainhill Youth Club
A Dickinson	Rainhill Music Festival Report 2012
Streetwise	Accessing Streetwise
Corona Energy	Gas Supply Arrangement 4F Centre
Royal Mail	OFCOM clarification
Corona Energy	Deemed Contract

It was resolved that the Clerk writes to Mr Steward to thank him for his kind offer and to update him on the current situation regarding Exchange Place.

It was resolved that the Clerk passes on the information provided by Mr Cleary to Rainhill Civic Society.

**116. PLANNING APPLICATIONS**

It was resolved that the following applications be left to neighbourhood consultation and that no additional comments will be submitted:

P/2012/0044, Ship Inn, 804 Warrington Road, Erection of two timber and polycarbonate roof pergolas to be situated both at the front and the rear.

P/2012/0048, 1 Ratcliffe Place, Consent to display 1 non-illuminated sign to gable elevation.

P/2012/0090, Rainhill Guide House, Stoney Lane, Replacement of existing fencing with 1.8m high paladin fencing and gates.

P/2012/0108, 5 St James Road, Single storey extension to the rear and proposed enlargement of the existing garage.

P/2012/0117, 8 Dane Court, Change of use of land to a pavement cafe

P/2012/0161, 25 Porter Close, New porch to the front elevation, conversion and extension of existing garage to form utility room, wc and garden store and erection of pitched roof.

At the time of the meeting there were no copies of plans for 25 Porter Close on the St Helens Council website despite a request being made by the Clerk for these to be included.

P/2012/0168, 8 Alness Drive, Resubmission of P/2011/0734 for a two storey side extension and detached outbuilding to the rear.

P/2012/0214, 2 Swaledale Avenue, Single storey extensions to the side and rear

It was resolved that the Case Officer be advised that the advice of the Conservation Officer will be accepted by the Parish Council for the following applications:

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P/2012/0179, The Elms 9 Craven Road, Demolition of existing rear extension and outhouse and erection of a single storey rear extension. Demolition of outrigger chimney stack and fitting of 2 roof lights to outrigger roof.

P/2012/0180, The Elms 9 Craven Road, Conservation Area consent for above.

It was resolved that, for the following applications, comments be submitted to the Case Officer suggesting every effort be made to ensure the new sandstone added to Skew Bridge is dressed to match the existing sandstone blocks:

P/2012/0183, Skew Bridge, Warrington Road, Modifications to bridge parapets; raising height of eastern parapet, including installation of new sandstone steeply coping, and installation of steel screen to western parapet.

P/2012/0184, Skew Bridge, Warrington Road, Prior notification for modifications to bridge parapets; raising height of eastern parapet, including installation of new sandstone steeply coping, and installation of steel screen to western parapet.

**117. ACCOUNTS FOR PAYMENT**

It was resolved that the following items are approved for payment:

Description	Amount	Ref
Haven Power Ltd - Electricity 4F Centre (30/09/11 - 31/12/11)	388.81	3132
MMA Recognition Plaques - Good Citizenship Award Plaque	33.60	3133
Photocast - Zinc-etched Memorial Plaque	244.08	3134
United Utilities - 4F Water	277.94	3135
Mrs J Ireland - Good Citizenship Awards Buffet	173.25	3136
Lancashire County Training Partnership - New Clerks and Councillors Workshop	60.00	3137
Willowbrook Hospice - Donation re Gordon Jamieson	200.00	3138
LALC - NALC, LALC and Local Council Review Subscriptions	778.51	3139
M Paton - Photocopying, Diary, Good Citizenship Awards Table Covers, Good Citizenship Awards Refreshments (£202.91-£79.41), Refuse bags, Printer Inks, Salary - Jan & Feb (less Tax, NI & Pens Ded)	2,083.49	3140
Merseyside Pension Fund – LGPS (Jan & Feb)	608.33	3141
Rainhill Village Hall - Contribution	3,513.98	3142
CPRE - Annual Membership	29.00	3143
Haven Power Ltd - Electricity 4F Centre (01/01/12 - 31/01/12)	207.23	3144
M Wright - Churchyard Maintenance January	157.50	STO
Scottish Power - Martin Close (Holt) - Jan	39.00	STO
Scottish Power - Deepdale Drive (Rainhill Park) - Jan	61.00	STO
United Utilities - Holt Playing Fields - Jan	32.77	STO
United Utilities - Deepdale Drive (Rainhill Park) - Jan	98.01	STO
M Wright - Churchyard Maintenance February	157.50	STO
Scottish Power - Martin Close (Holt) - Feb	39.00	STO
Scottish Power - Deepdale Drive (Rainhill Park) - Feb	61.00	STO
United Utilities - Holt Playing Fields - Feb	32.77	STO
United Utilities - Deepdale Drive (Rainhill Park) - Feb	81.56	STO
M Paton - Telephone & Internet (Oct/Mar), Home Office	1,901.44	3145



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Allowance, Salary - Mar (less Tax, NI & Pens Ded)		
Merseyside Pension Fund - LGPS - Mar	304.17	3146
Post Office Ltd - Tax & NI (Jan-Mar)	1,199.46	3147
M Wright - Churchyard Maintenance March	157.50	STO
Scottish Power - Martin Close (Holt) - Mar	39.00	STO
Scottish Power - Deepdale Drive (Rainhill Park) - Mar	61.00	STO
United Utilities - Holt Playing Fields - Mar	32.77	STO
United Utilities - Deepdale Drive (Rainhill Park) - Mar	81.56	STO

It was resolved that Payment Refs from 3145 onwards will be retained until later in March. Other payments will be made immediately.

It was resolved that an increase in the Malcolm Colin Wright Standing Order to £165.38 w.e.f. 15<sup>th</sup> April 2012 is approved.

It was resolved that a new Standing Order to St Helens Council for Non-Domestic Rates for the 4F Centre (aka Rainhill Youth Club) be held back until a query over Rates Relief has been resolved.

**118. RAINHILL CONSERVATION AREA**

It was resolved that any decision regarding the possibility of supplying a list of Conservation Area concerns to the Conservation Officer and whether the Conservation Officer still needs to be invited to a future Council meeting be referred to Cllr DeAsha.

It was resolved that Mr Roberts offer to take Councillors on a walking tour of a small part of Rainhill to discuss issues with trees will be accepted and arrangements made with Mr Roberts for an evening in summer.

It was resolved that the Clerk writes a letter Mr Roberts in support of the new Tree Preservation Order being introduced for Owen Road (TPO170).

**119. 4F CENTRE**

It was resolved that the existing Children's Playground bank account held with Santander (ex Alliance & Leicester) be closed with the proceeds to be held by the Parish Council as a Specific Reserve to be used solely for expenditure associated directly with the Children's Playground Charity and including the 4F Centre.

It was resolved that, with the permission of all existing and past Councillors who are currently listed as Trustees for the Children's Playground Charity, Rainhill Parish Council will be listed as the sole Trustee.

It was resolved that the Clerk arranges for 12 month contracts to be entered into for the supply of utilities relating to the 4F Centre to ensure costs are minimised during the period before the 4F Centre Management Board are able to enter into such contracts themselves. It was further resolved that the Clerk obtains an estimate of the expected costs to the Parish Council over the agreed contract periods so that the information is

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available when the balance of agreed funding due to the 4F Management Board will be discussed.

It was resolved that a request by the 4F Management Board to release the balance of agreed funding by the Parish Council to an 'interim' account held by a third party be declined.

**120. RED TELEPHONE BOXES – VIEW ROAD**

It was resolved that the provisional contract entered into under BT's 'Adopt a Kiosk' scheme to 'save' the red kiosk on View Road (0151 431 0378) be confirmed. The Clerk confirmed that BT will strip the kiosk and that the Council will need to meet a one-off 'purchase' cost of £1 and be responsible for replacement light bulbs and other routine maintenance.

It was resolved that the offer by BT to put the remaining 'active' red kiosk in View Road on the 'removal' list in substitute for another standard telephone box in Rainhill (so that the second View Road red kiosk could continue in service under the 'Sponsor a Kiosk' scheme) be declined.

**121. EXCHANGE PLACE**

It was resolved that the solicitor dealing with this matter should be advised to submit his account for payment as no other work is required.

It was resolved that St Helens Council will be requested to have their address removed from the relevant Land Registry entry.

**122. RESIDENTS COMMENTS AND COMPLAINTS**

Lost Relative

Ms V Long asked for help in tracing an elderly relative who she had lost contact with. It turned out that the relative had died and the burial place was able to be identified. Ms Long sent her thanks for the assistance given by the Clerk.

Allotments

Ms M Carter asked whether the Parish Council ran any allotments and was advised that the Council does not have any allotments.

Car Park

Ms G Ericson complained about the state of the car park in front of the Village Hall and in particular the very poor surface and lack of adequate lighting.

Ms Ericson was advised that the car park is privately owned and it does not belong to either the Village Hall or the Parish Council. She was also advised that there was a possibility that the car park may soon have a new owner in which case it was known that both the car park surface and lighting would be improved.

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Parish Council

Ms J Gerrard has written on several occasions, on behalf of a group of friends, enquiring about the Parish Council. She was given information about Council meetings, how Councillors are elected and the work of the Council. She also enquired about attending meetings and was told she would be very welcome to attend meetings.

Skew Bridge

Cllr D Kelly enquired whether a timetable was available for the Skew Bridge work. She was advised that the Planning Applications had only recently been submitted.

Warrington Road pothole

Cllr Heydon mentioned a pothole near to Rainhill High School. District Councillors agreed to take the issue up and reported on other resurfacing work in Rainhill that had either recently been completed or was due to start shortly.

Robberies

Cllr Carroll expressed his regret that there was no representative from Merseyside Police to update the Council on this issue.

Old Co-op Building

Cllr Moore enquired whether anything was happening with this building as it is becoming an eyesore. Cllr Grunewald reiterated the promise made by the Co-op to sell on the building as soon as possible.

Cllr Moore also commented that, in his opinion, a new wall recently built on Warrington Road, although outside the Conservation Area was out of keeping with the area.

Lych Gate

Cllr Wood had commented that he was surprised the handrail was not included in the Lych Gate project work. Cllr L Glover agreed to raise this at the next meeting of the Steering Group.

**123. REPORTS**

- Public Open Spaces: Cllr S Glover reported that permanent flower troughs in the village were being investigated. See also item 121.
- Churchyard Committee: No report.
- Village Hall Management Committee: Cllr Moore gave a brief report on the last meeting. Cllr Grunewald advised he will make contact regarding car park issues.

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- Rainhill Railway & Heritage Society: Cllr J Kelly advised that a meeting takes place this evening.
- Merseyside Travel Advisory Panel: Cllr Doyle confirmed that meetings will start up again in June.
- Merseyside Association of Local Councils: Cllr D Kelly and Cllr Wood attended the February meeting in Maghull.
- St Helens District Sports Council: No report.
- Standards Committee: Cllr Heydon advised the March meeting had been cancelled.
- Rainhill Gala Committee: Cllr Grunewald advised the Gala Committee had applied for and been successful in obtaining Registered Charity status. He also advised that the Gala will take place on 4<sup>th</sup> June and that any offers to help would be welcome. Cllr Grunewald also agreed to raise the question of the ongoing problem with the Warrington Road substation site with the Gala Committee.
- Lych Gate Project: The Chair advised she will contact Mr Broome about further meetings of the Steering Group.

The next 3 items were discussed in a closed session:

**124. STATEMENT BY THE CHAIR**

The Chair made a statement about the confidentiality of financial matters discussed in Council.

It was resolved that the statement also be emailed to all Councillors.

**125. VILLAGE HALL DONATION**

The Clerk had annotated the accounts previously submitted by the Village Hall Management Committee for the benefit of Councillors. It was resolved that the previous decision to provide the same 2011/12 level of funding for 2012/13 will stand.

**126. REQUEST FOR FUNDING - MILLENNIUM CENTRE**

Mr Oldfield had submitted published accounts for the previous 3 years together with a draft copy of accounts for 2010/11. It was resolved that a one-off grant of £2,500 would be made in support of St Ann's Millennium Centre.

**127. DATE & TIME OF NEXT MEETING**

It was resolved that the next ordinary meeting will be held on Monday 19<sup>th</sup> March 2012, starting at 7:30pm, the venue being Rainhill Village Hall.

The 2012 Annual Parish Meeting will take place on Wednesday 25th April 2012.

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The meeting closed at 9:35 pm.

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Chair of the Parish Council  
15<sup>th</sup> May 2012