

**RAINHILL PARISH COUNCIL – MINUTES**  
**11<sup>th</sup> May 2015**

At a meeting of the Parish Council held on Monday 11<sup>th</sup> May 2015 at Rainhill Village Hall, the following were present:

Cllrs: J. DeAsha, J. Doyle, J. Carroll, M. Donovan, J. Fulham, B. Heydon, L. Glover, S. Glover, D. Long, P. Long, C. Moore, and W.M. Wood.

**561. APOLOGIES FOR ABSENCE**

Cllrs: B. Almond, and B. Grunewald.

**562. DECLARATIONS OF INTEREST**

Cllr. S. Glover – Planning Applications, and Cllr. J. Fulham - Merseytravel.

**563. MINUTES OF THE ORDINARY MEETING HELD ON 16<sup>th</sup> MARCH 2015**

The minutes of the Ordinary Parish Council Meeting held on 16<sup>th</sup> March 2015 were agreed as a correct record.

**564. POLICE REPORT**

A written report of the crime statistics for Rainhill had been provided. The report was welcomed, however Police attendance at meetings would still be appreciated. The Clerk was instructed to write to the Police requesting attendance.

**565. CLERK'S REPORT**

The Clerk reported on actions taken relating to resolutions made and issues raised. Cllr. S. Glover indicated that the agreement made last year was for a two year period and no contribution was needed from the Parish Council this year. With regard to graffiti removal from the storage container on Rainhill Park, the Clerk was instructed to contact the Community Payback Team to seek their assistance.

**566. CORRESPONDENCE**

Rainhill Civic Society	Invitation to AGM
J Jones, St.Helens Council x 2	Eco Garden Maintenance & Echo Awards
J Snape	Thank you for action taken
NALC	Post general election symposium 15/7/15
S Hurst	Annual Report 1st Proof
J Jones, St.Helens Council	Eco Garden Maintenance Plan
Planning Portal	Update 19/3; 26/3; 2/4; 9/4; 16/4; 23/4; 30/4
A V Howitt	Available dates for Meeting
C Tigwell	Available dates for Meeting
R G Joinery	Written Quote for Noticeboard
D Boston	Village Hall Accounts
LALC	CiLCA Training
Capita	Feedback on Conferences
St.Helens Planning	P/2015/0220 7a Victoria Trading Estate, Rainhill
MPF	2015/16 Employee pay bands & contribution rates confirmed
T Jackson, St.Helens Council	Planning Weekly Lists 23/3; 30/3; 7/4; 14/4; 20/4; 27/4; 5/5.

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R Hamilton, United Utilities	Dee 72" Cleaning Works Compensation
NALC	Newsletter 23/3; 30/3; 13/4; 20/4; 27/4
Public Sector Executive Online	Enewsletter 23/3; 30/3; 13/4; 20/4; 27/4
S Hurst	Revised Annual Report Proof
A V Howitt	Twinning
MPF x 3	Secure Email Instructions
Rainhill Civic Society	Attendance at RCS AGM
Mr McMahon	Yew Tree Farm - Thank you for information
Capita	Training Opportunities
Historic Town Forum	HTF March 2015 Newsletter
HMRC x 2	Successful submission of details & Business Help
R G Joinery	Confirmation of details
G Brufell	Delivery of Annual Report
J Griffiths, St.Helens Council	Register of Interest & Committee Cycle
ACS	Deadline for payment of arrears
R G Joinery	Request for purchase order
Rainhill Civic Society	Confirmation of details
HMRC	Successful submission of details
Eccleston Parish Council	Response to info provided on development plan
LALC	Vacancy for Prescott Town Clerk
S Hurst	Annual Report
PGP Universal	Submission of details
S Oates, Hydraclean	Legionella testing at changing rooms
Local Govt News	Weekly Newsletter 26/3; 2/4; 9/4; 16/4;+23/4;
J Hawkes, TDH Group	V E Day Celebration commemorative resources
HMRC	NI Contributions
M Atherton	Vacant Coop Building
Marie Dill LCR	Survey
MPF Data	Secured Message re: pension return
R Hamilton, United Utilities x 2	Compensation for Dee 72" Cleaning Works
NALC	Consultation on extending the remit of Ombudsman to larger Parish Councils; Councillors Travel Allowances; and Legal Topic Paper on Publicity.
NALC	Bulletin on national developments and meeting
M Atherton	Thank you for response
T Kelly, Billinge Parish Council	Notice of meeting
J Saunders, CCG	Autism Event 2/4/15
NALC	New Legal Briefing on Transparency Code for Smaller Authorities
Planning, St.Helens Council	Consultation on P/2015/0239 - 5 Owen Road
CPRE	Liaison with Parish Councils
K Cook, Fields in Trust	April Update
Ordnance Survey	Transfer to Limited Govt owned Company
D Bloor, St.Helens Council	Renaming Rainhill Park Playing Fields
Pensions Regulator	Automatic Enrolment Complete
Mr Tigwell & Mr Rushton	Meeting with Railway & Heritage Society
HMRC x 2	Requirements for new Tax Year & NI Contributions
G Townsend, G I Team Area Rep	Update on Changes in G I Field
NALC	Revised LTN 15; 31; & 79

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J Owen, NALC	Discussion Paper on Devolution
H Woods, 4F Centre	Minutes April 15
J Rotheram	Spam
J Jones, St.Helens Council	Maintenance at Exchange Place
B Rushton, Railway & Heritage Society	Artwork for Rainhill Trials 200
A Whitehall and other	Echo Environment Awards
LALC	Newsletter April 2015
Zurich Muncial	Buildings Valuation Tool
SLCC	Larger Councils Conference & National Conference
Seneley Green PC	HMRC toolkit
B Miller	Rainhill Rockets JFC
A Hoey, 4F Centre	Minutes April 15
Zurich Municipal	Safety and Risk Management Seminars
L Pennington	Revised contract for Eco Garden Maintenance
G Bruffell x several	Issue with Delivery of Annual Report
St.Helens Planning	Consultation on P/2015/0261 - 525 Warrington Road
B Rushton, Railway & Heritage Society	Info on previous contact with schools
C Tigwell	Rainhill Trial Commemorative Edifice
A Sanderson	Election Nominations
St.Bart's School	Thank you for donation
A V Howitt	Twinning
Hydraclean x 3	Invoice/Contract for Legionella Testing
MPF	Receipt of Annual Return
NALC	Direction of Travel
A Whitehall x 2	Awards
B Miller	Parking Issue - Rainhill Rockets JFC
C Tigwell	Railway Article
L Jackson	Eco Minutes 4.3.15
Social Investment Business	First Step Enterprise Fund (not eligible)
T Kelly, Billinge Parish Council	Internal Audit
J Jones, St.Helens Council	Grass Cutting Eco Garden
Fields in Trust	Putting outdoor space on the agenda
M McDonald x 3	Reqt for info on Rocket & Trials
Local Govt Chronicle	Newsletter 13/4;
Market Weighton Town Clerk	Potential Town Twinning
Councillor De'Asha	Residents complaint re: Graffiti
R Williams, Riverside	Non-attendance at Eco Group Meeting
S Oates, Hydraclean	Legionella Testing dates
Knowsley Council	Core Stateg Examination Hearing Dates
R Williams, Riverside	Non-attendance at Eco Group Meeting
J Saunders, CCG	Patient participation Event 30.4.15
V Fahy, EWS Print x2	Invoice for Annual Report & Bank Details
HMRC	Successful submission of Online return
A V Howitt & Other	Organigramme Rotary Verdun
St.Helens Accounts Payable	Precept payment first installment
N Burns	The Rainhill Centre Open Day
HMRC	Employer Bulletin 53

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NALC	Finance Briefing Note Local Audit & Accountability Act 2014
Rainhill Rotary	Attendance at Annual Parish Meeting
J Owen, NALC	General Election 2015 party manifesto summaries
HMRC	Webinars Available
J Saunders, CCG	Updates on local events
T Kelly, S Gaskell, C Bolton	Internal Audit 20 May 2015
MPF Communications x 2	Ill Health Retirement & Guide to LGPS
LALC	Audit Arrangements
Insp Collins x 2	Attendance at Annual Parish Meeting
M Berry PCC	Attendance at Annual Parish Meeting
G Brufell	Completion of delivery of Annual Report
C Tigwell / B Rushton	Confirmation of meeting details
Mrs A Slater x 2	Use of Dane Court Cop Shop for WW1 Exhibition
MPF Communications	New form LGP1 introduced
Rainhill Civic Society	AGM 28/4/15
J Attwood	Contact details for land near station
Mr Lowton	Addition of Stephenson MRG to web site
D Bloor & others	Barrier Baskets for Rainhill
Merseytravel Customer Forum	Next meeting 29/6
St.Helens Planning	Consultation on P/2015/0306 800 Warrington Road & P/2015/0308 36 Deepdale Drive
SLCC	News Bulletin
MPF Communications	Updated Guide to LGPS
A Whiteall	Echo Environment Awards Update / J Jones Departure
R Flynn	Parking Restriction in Village
HMRC	Webinars for April
Sovereign Playgrounds	Offer to meet to discuss requirements
L Pennington	Update on Maintenance at Eco Garden
N Hamilton, Planning Enforcement	Land at rear of Coop Warrington Road
J Griffiths, St.Helens Council	Declarations of Acceptance of Office Forms
CPRE	Invitation to AGM 15th May & Newsletter
A V Howitt	Signs at Duke's Clough
HMRC x 2	New Tax Year Training available / PAYE System
Zurich Municipal	Safety and Risk Management Seminars
T Kelly/C Bolton/S Gaskell	Signing of Minutes of Annual Parish Meeting
J Saunders, CCG	Patient participation Event 30.4.15
L Jackson	Grass Cutting Eco Garden
A Slater	Civic Society use of former Cop Shop Dane Court
T Jackson, St.Helens Council	Planning Consultation P/2015/0328 - 27 Lawton Road
M Berry PCC	Use of Dane Court Cop Shop for WW1 Exhibition
T Lowton	Request for web link from Parish Council site
LALC	Spring Conference 6 June 2015
MPF	Annual return
R Marshall, St.Helens Council	Former Coop building Warrington Road
NALC	Bulletin on Recent meeting and National Developments
NALC	Revised Legal Topic Note 58 - Appealing Planning decisions
Charity Commission	Newsletter Spring 2015

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Local Govt Chronicle	Newsletter 1/5
T Jackson, St.Helens Council	Planning consultation P/2015/0334 -4 Tarlton Close
D Boston	Village Hall Bill for payment
A Forsyth, St.Helens Council	Planning consultation P/2015/0336 - 12 Owen Road
Govt Gateway	Successful submission of FPS
K Cook, Fields in Trust	May Fields in Trust Update
Eccleston Parish Council	Invitation to Smithy Heritage Centre 20 year celebration 23 May
T Jackson, St.Helens Council	Planning consultation P/2015/0335 - 812 Warrington Road
J Moosbally, Longton Lane School	Newsletter 1/5/15
123-reg	Invoice for renewal of domain name
B Kendrick, St.Helens Council	Non-Availability of Election Notices
S Gaskell, Bold Parish Council	Signing of Parish Minutes
LALC	Signing of Parish Minutes
Eccleston Parish Council	Invitation to 20th Anniversary of Smithy
NALC	Newsletter 5/5
Public Sector Executive	Newsletter 5/5
M Gelder, LALC	War Memorials Trust survey of memorials
LALC	Training - Effective Meetings & New Cllrs & Clerks Training
G Maddock	Celebration of Rainhill Trials 200
R Flynn	Thanks for response on Coop Car Park
Planning Section, St.Helens	Consultation P/2015/0341- 116 St.James Road
Network Rail x 3	Works at Rainhill Railway Station
Inspector Collins	Update on posters
J Saunders, CCG	User Group Survey
Merseytravel x 2	Bus Shelters in Village
M Berry, PCC	Minutes of Annual Parish Meeting
C McIntyre	Mobile CCTV Camera
NALC	Updated briefing on Co-option
G Rose	Quote for painting container
Planning Portal	Newsletter 7/5
Planning Section, St.Helens	P/2014/0921 - Countryside Development Amended Plans
J Davies x 2	Query re quote for painting container
G Clery	Password for NALC members site
Bold Parish Council	Declaration of Acceptance of Office Forms
HMRC	Webinar 18/5
Local Govt News	Newsletter 8/5
Local Govt Chronicle	Newsletter 8/5
NALC	Letter from Chairman to all Councillors
K Burrows, St.Helens Planning	Weekly List 11/5
N Hamilton, St.Helens Planning x 2	Railway Works and Duke's Clough
NALC	Newsletter 11/5
Public Sector Executive	Newsletter 11/5
Planning Section, St.Helens	Consultation P/2015/0348 - 52 Stapleton Road

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J Waddelow, St.Helens Planning	Works at Rainhill Railway Station
R Gregory	Replacement Noticeboard to be erected this week
J Saunders, CCG	Request for Charitable donation & Pledge Wall for mental health awareness week.
Liam Mitchell, Breeze Development	Offer of help with Website/Marketing as 'Give Back' opportunity.

Initial investigation had revealed that the Duke's Clough signage did not break any regulations, however, Cllr. DeAsha would pursue with St.Helens Council. The Parish Council were unhappy with the signs.

**567. PLANNING APPLICATIONS**

Objections were submitted for the following applications prior to the meeting:  
P/2015/0239, 5 Owen Road, replacement with pvc window frames. Considered unsuitable in Conservation Area.

It was resolved that the following applications be left to neighbourhood consultation and that no additional comments be submitted:

P/2015/0169, 25 Malhamdale Avenue, Two-storey side extension, single-storey front and rear extension

P/2015/0232, 4 Tarlton Close, single-storey side extension

P/2015/0261, 525 Warrington Road, single-storey rear extension

P/2015/0308, 36 Deepdale Drive, Pitched roof to existing flat roof

P/2015/0328, 27 Lawton Road, Part two storey part single storey rear extension

P/2015/0334, 4 Tarlton Close, single storey rear extension

P/2015/0335, 812 Warrington Road, Alterations to roof to change from hip to gable, with front and rear dormers, front porch along with extension to existing conservatory.

P/2015/0336, 12 Owen Road, single storey rear extension with raised patio area, and retaining wall with garden store beneath.

P/2015/0341, 116 St.James Road, Works to various trees located in a conservation area

P/2015/0306, 800 Warrington Road, erection of six dwellings - following discussion the Clerk was instructed to submit an objection as the proposal is considered to be overdevelopment and the access onto Warrington Road would be a danger to highway safety.

P/2015/0348, 52 Stapleton Road, erection of two dwellings and single storey rear extension. Following discussion the Clerk was instructed to submit an objection as the proposal is considered to be overdevelopment.

Following receipt of notification of the submission of amended plans on the Countryside Development site, Warrington Road, Cllr Donovan reported that residents were disappointed that land levels had not been reduced. Objections were to be restricted to those from the residents.

Monitoring and reporting of Conservation Area violations were to be left to individuals. The Clerk would circulate contact details for the Enforcement Team at St.Helens.

**568. ACCOUNTS FOR PAYMENT**

It was resolved that the following items are approved for payment:

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<b>Payee</b>	<b>Description</b>	<b>Amount</b>	<b>Ref</b>
United Utilities	Holt Playing Fields – April	6.33	STO
G Pinder	Photocopying	21.25	
G Pinder	Telephone	18.50	
G Pinder	Salary - Apr (less Tax, NI & Pens Ded)	1000.29	
		1040.04	TFR110
Merseyside Pension Fund	LGPS – Apr	368.48	TFR111
Scottish Power	Martin Close (Holt) – April	40.00	STO
Scottish Power	Deepdale Drive (Rainhill Park)- April	9.00	STO
LDS Ltd	Annual Report Distribution	281.34	TFR105
St Helens Council	Lease - Amanda Road Playground	0.50	TFR106
St Helens Council	Lease - Ivy Road Playground	0.50	TFR107
St Helens Council	Lease - Swan Farm Gardens	1.00	TFR108
St Helens Council	Lease - Rainhill Park	4.00	TFR109
EWS Colour Print	Printing of Annual Report	1188.00	TFR112
Hydraclean	Legionella Testing Holt Lane March	51.00	STO
Hydraclean	Legionella Testing Holt Lane April	51.00	STO
Hydraclean	Legionella Testing Rainhill Park March	52.00	STO
Hydraclean	Legionella Testing Rainhill Park April	52.00	STO
G Pinder	Telephone	18.50	
G Pinder	Salary - May (less Tax, NI & Pens Ded)	1000.29	
		1018.79	TFR114
Merseyside Pension Fund	LGPS – May	368.48	TFR115
Scottish Power	Martin Close (Holt) – May	40.00	STO
Scottish Power	Deepdale Drive (Rainhill Park)- May	9.00	STO
United Utilities	Holt Playing Fields – May	6.33	STO
EWS Colour Print	Printing of Additional 200 Annual Reports	130.00	TFR116
Rainhill Village Hall	Commercial Waste: St Helens Council	774.30	TFR117
Hydraclean	Legionella Testing Holt Lane May	51.00	STO
Hydraclean	Legionella Testing Rainhill Park May	52.00	STO
R G Joinery	Replacement Noticeboard	180.00	TFR118
<b>S.137 Payments</b>			
Advanced Collection System	Outstanding electricity bill for 4F Centre (May – July 2012)	374.51	TFR104
Eco Group	10% claw back on Cory funding for Eco Garden	1750.00	TFR113
<b>ALTO Card</b>			
123-reg	Renewal of Web Domain 3 years	12.56	ALTO

**569. POLICE COMPACT**

Resolved that the Parish Council would cover the cost of room hire for the Police drop in facility at £12.50 per week for the first year. This would be authorised at the next meeting.

The Clerk was instructed to write to the Police and Crime Commissioner to request a log of visitors to the drop in facility, and to chase up publicity posters.

**570. TWINNING**

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It was resolved that the actions already taken be approved and contact with organisations and schools be established.

**571. RAINHILL RAILWAY & HERITAGE**

It was resolved that the actions already taken be approved and Cllr. J. Fulham be invited to join the working group.

**572. HOLT LANE CHANGING ROOM FACILITIES**

It was resolved that the Clerk approach St.Helens Council to obtain quote for drawing up a specification of works.

**573. TOUR OF PUBLIC OPEN SPACES**

It was resolved that the Clerk organise a 12 seater mini bus for a Saturday in June/July, date to be circulated to all members.

**574. LAND AT JUNCTION OF RAINHILL ROAD/WARRINGTON ROAD**

Resolved that the Clerk approach Rainhill High School to assess their interest in a project using this land. Should this prove unsuccessful the following options would be considered, in order of priority: Stephenson's Centre; Local Scouts/Guides; existing volunteers at Railway Station.

**575. LOYOLA HALL**

Resolved that the interests of the Gala Committee be noted. Whilst the Parish Council is not in a position to raise such funds, it would support the Gala Committee's actions.

**576. BARRIER BASKETS**

Resolved that the actions already taken be sanctioned, however, baskets at Kendal Drive belong to the Parish Council and should not be included in the costs. The Clerk was instructed to write to St.Helens Council to have these removed from the bill.

**577. SWAN GARDENS OPEN SPACE**

The open space is well used in its current capacity and no interest had been expressed for allotments. Resolved that this proposal would not be pursued at this time.

**578. PROVISION OF DEFIBRILLATOR AT VILLAGE HALL**

The Village Hall Management Committee would be asked to find a position for the defibrillator inside the Village Hall. Subject to agreement on its location the defibrillator would be ordered from N W Ambulance team.

**579. CILCA TRAINING FOR CLERK**

Resolved that the Clerk apply for training and registration for the Certificate in Local Council Administration.

**580. FORMATION OF EXECUTIVE SUB-COMMITTEE**



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Resolved that the Communication sub-committee be restructured into an Executive Sub-committee. The membership would be The Chair; the Vice-Chair; Ward Councillors; immediate past Chair; and Cllr. D. Long. Decision to be taken with a quorum of three members.

**581. RESIDENTS COMMENTS AND COMPLAINTS**

Resolved that Stephenson Model Railway Group be added a link in the website.

Cllr. C. Moore had received a complaint regarding the condition of the Commercial Hotel car park. No action was considered necessary at this time.

**582. REPORTS**

- Public Open Spaces: Cllr. S. Glover reported that the Eco Group were now concentrating on maintenance and the production of a management plan. The Eco Garden would host an event on Gala Day. The project had been shortlisted for the Echo Environmental Award and whilst it had not won was pleased to be nominated. Together with Cllr. J. Carroll a meeting was planned with residents and football teams to discuss drainage at Rainhill Park Playing Fields. Resolved that the Clerk should investigate ownership of the land adjacent to Rainhill Park.
- Village Hall Management Committee: A meeting was planned for Tues. 12<sup>th</sup> May together with the Annual General Meeting on 19<sup>th</sup> May 2015.
- Rainhill Railway & Heritage Society: Cllr Wood reported that the next Committee meeting was 18<sup>th</sup> May. The Parish Council Team had won the quiz.
- Merseyside Association of Local Councils: A letter had been circulated from the Chairman setting out his aims for the coming year. The next scheduled meeting was 3.6.15
- St Helens District Sports Council: No report.
- Rainhill Gala Committee: No report.
- 4F Centre: There would be a meeting of the management committee on 13.5.15.
- Exchange Place Project: As this project was now complete, further reports would form part of the open space report.

**583. DATE & TIME OF NEXT MEETING**

It was resolved that the next ordinary meeting will be held on Monday 22<sup>nd</sup> June 2015, starting at 7:30pm, the venue being Rainhill Village Hall.

The meeting closed at 9:24 pm.

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Chair of the Parish Council  
22<sup>nd</sup> June 2015